

CHAPTER-I

INTRODUCTION

VISION OF THE PLAN

The Papumpare has always been the centre of natural calamities like heavy rainfall, earthquake, Landslide, Fire accident, cyclone, floods, flash flood etc. which causes major setback to lives and properties. The District Disaster Management Authority (DDMA) felt the urgency of the need of staying prepared to face these adverse situations well in advance. The devastation caused by natural calamities has posed a challenge before the district administration to rethink and redefine the preparedness and mitigation strategies to analyze each and every decision making process to gear up the rescue and restoration during situation as well as building up the capacity to face further calamities in future. The DDMA has realized the necessity to compile a plan to prevent/minimize the loss and also to facilitate faster recovery during an emergency of this kind. This plan format is more of a guidebook, which can help the administration, remains better prepared for any eventualities to safeguard lives, livelihoods and properties.

In broadest terms, the vision of the plan will be-fail proof communication, authentic and accurate database, documented and rehearsed to be activated in the shortest possible time with minimum simple orders and procedures ensuring active participation by the administration, communities and volunteers at all levels, making optimal utilization of human and material resources with no gaps or no overlaps to prevent/minimize loss to lives and properties and to ensure fastest restoration of the situation.

OBJECTIVES:

The objectives behind the preparation of the District Disaster Management Plan are:

- To mitigate impact of natural and man-made disasters through preparedness at District, Block, Gram Panchayat and Village level.
- To provide effective support and resources to all the concerned individuals, groups and departments in disaster.
- To assist the line departments, block administration, communities in developing compatible skills for disaster preparedness and management.
- To disseminate factual information in a timely, accurate and tactful manner while maintaining necessary confidentiality.
- To create awareness among the people about hazard occurrence and increase their participation in preparedness, prevention, development, relief, rehabilitation and reconstruction process.
- To have response system in place to face any eventuality.
- To effect or elicit the least possible disruption to the normal life process when dealing with individuals in disaster.
- To ensure active participation by the government administration, communities, NGOs, CBOs and volunteers at all levels making optimal utilization of human and material resources at the time of disaster.

AUTHORITY FOR DDMP (AS PER DM ACT. 2005):

As per Section 25 of the Disaster Management Act'2005 the District Disaster management Authority (DDMA) has been constituted and under this Act' Section-31 Sub-section (1)& (2) envisages that there should be District Disaster Management Plan (DDMP) for every district under the supreme control of district authority. The District plan shall be prepared by the District Authority, after consultation with local authorities and having regard to the National Plan and the State Plan, to be approved by the State Authority.

Under Sub-Section (3) The District plan shall include:

- (a) The areas in the district vulnerable to different forms of Disasters.
- (b) The measures to be taken, for prevention and mitigation of disaster, by the Departments of the Government at the district level and local authorities in the district.
- (c) The capacity- building and preparedness measures required to be taken by the Departments of the Government at the district level and the local authorities in the district to respond to any threatening disaster situation or disaster.
- (d) The response plans and procedures, in the event of a disaster, providing for:
 - i) Allocation of responsibilities to the Department of the Government at the district level and the local authorities in the district.
 - ii) Prompt response to disaster and relief thereof.
 - iii) Procurement of essential resources.
 - iv) Establishment of communication links and
 - v) The dissemination of information to the public.
- (e) Such other matters as may be required by the State Authority.
- (f) The District Plan shall be reviewed and updated annually.
- (g) The copies of the District Plan referred to in sub-sections (2) shall be made available to the Department of the Government in the district.
- (h) The District Authority shall send a copy of the District Plan to the State Authority which shall forward it to the State Government.
- (i) The District Authority shall, review from time to time implementation of the Plan and issue such instructions to different departments of the Government in the district as it may deem necessary for the implementation thereof.

PERSPECTIVE:

A formal plan for managing disaster would include:

- Pre planning a proper sequence of response actions.
- Allocation of responsibilities to the participant agencies.
- Developing codes and standards operating procedures for various departments and relief agencies involved.
- Inventory of existing facilities and resources.
- Mechanism for effective management of resources.
- Coordination of all relief activates including those of NGOs to ensure a coordinated and effective response.
- Coordinating with the state response machinery for appropriate support.
- Testing the plan including mock drills.

- Defining levels of acceptable risk.
- Monitoring and evaluation of action taken during relief and rehabilitation

STAKE HOLDERS & THEIR RESPONSIBILITIES (DISTRICT LEVEL TASK FORCES):

Sl No.	Name of the team /committee	Responsible Deptts	Contact Details
1.	Technical Team	PD, DRDA, EE (PWD /RWD/ PHED /HIGHWAY / WRD/ ELECT), DD (UD) & ALL WORKS DEPTTS.	PD, DRDA - 9436040511 EE, PWD – 9436040220/8413929341 EE, RWD - 9436041021 EE PHED - 9436041971 EE,HIGHWAYS- 9436041097 EE WRD - 9436049042 EE, ELECT- 94026903371 DD (UD) - 9436055031
2.	Relief Camp and Shelter Committee	PD-DRDA, DDMO, BDO, DDSE, and CDPO	PD-DRDA - 9436040511 DDMO - 9774656150 BDO - DDSE – 9436041579/ 9856060497 CDPO – 7642032107/ 94022708022
3.	Health and Hygiene Committee	DMO,DVO,DD-ICD	DMO - 9436271373 DVO – DD-ICDS – 9856093128 / 9436047030
4.	Search and Rescue Team	SP, SDRF, NDRF, ITBP, DMO, NCC,	SP – 9436896472 SDRF – 8119971895 NDRF – 9485235465 ITBP – 9402431978 DMO - 9436271373 NCC -9402719438
5.	Essential Commodities Supply Committee	DF & CSO, ARCS, Bazaar secretary	DF&CSO – 7896829928 8729976044

6.	Volunteers Committee	NCC, Scouts, Guides, Principal GC & Principal HSS, Bazaar Committee etc.	NCC 1.DNGC, Itanagar, Lt. A.Taboh-9436896177 2. NIT, Yupia – Lt. A. Sarkar-9402719438 3. GHHS, Doimukh, SO Bullo Monay-9436223858 4. Principal, Dmk Collage Dr. M.Q.Khan – 9089228355 5. Principal JNV, Dmk – 2278062,8419213060
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CHAPTER – II

HAZARD, VULNERABILITY AND RISK ASSESSMENT DIFFERENT TYPES OF HAZARDS THAT OCCURRED IN PAPUMPARE DISTRICT

Heavy Rainfall:

Heavy rain would mean three days or more of uninterrupted rainfall, the total amount to at least 3 times of that month's average rainfall in the block area. In absence of supporting materials, rain amount from 64.5 mm to 124.4 mm per day continuously for three days or more and or 124.5 mm and above for more than one day, may be treated as heavy rainfall. Every year due to heavy rainfall the people of the district are facing acute problem like loss of agriculture land & crop, horticulture crop, damages to MIP & MIC, damages to infrastructure etc.

Flood:

The rivers along with their branches and tributaries can hardly hold the large volume of water, which passes through them during the rainy season (June to October) which causes heavy and widespread inundation named as Flood. Flash flood being the most catastrophic event that the district has been facing every year and causing severe damage to road communication, electricity, water supply and agricultural and horticultural sector.

Earthquakes:

Earthquakes are caused by natural tectonic interactions. Earthquake strikes suddenly without warning, and thus unpredictable. Therefore, preventive measures for ensuring safety of buildings, structures, communication facilities, water supply lines, electricity and life are of utmost priority.

Tornado:

It means thunderstorm. Tornadoes are local storms of short duration formed of winds rotating at very high speed. These storms are visible as a revolving whirlpool with a tail coming down to earth. As the storm moves along the ground this outer ring of rotating winds becomes dark with dust and debris. The average speed of Tornado is about 150 kms per hour and maximum 400 kms per hour. It causes large scale damage and casualties leaving practically nothing in its path. Gale wind and Whirlwind are like tornado by nature, but very small in impact and kind.

Hailstorm:

Although hailstorm rarely involves loss of lives, their economic impact can be severe. The damage appears to be a function of the intensity and duration of storms and the size of the hailstones, which these produce. The damage itself is often produced not only by the impact of falling hailstones, but also by the high winds and torrential rains that is part of the hailstorm.

Fire-accident:

Fire-accident happen due to several causes like: Housing pattern, loose circuit of electricity, thunder, lightning etc. Due to peculiar housing patterns maximum fire accident cases take place. These houses are built generally with thatched roofs made out of timber & bamboo. They spring up in clusters. Fire-accident becomes frequent both in summer and winter destroying houses and properties and causes serious distress to the affected people.

Landslide:

Landslide becomes the common phenomena during summer due to heavy rainfall. The surface communication is being disrupted that leads to shortage of essential commodities. Further, soil erosion over river bank of all the rivers under Papumpare district, loss of agriculture and horticulture crop, damages to electricity, water supply and telecommunication are the worse during summer. Every year both Govt. and private properties are being damaged.

LOCATIONS, AREA AND ADMINISTRATIVE DIVISION & SOCIO-ECONOMIC PROFILE OF THE DISTRICT**Location:**

Papumpare District of Arunachal Pradesh is situated in the western part of Arunachal Pradesh. Its mainland extended between 26° 55', 28° 40' and longitude between 92°40', 94°21'. The district headquarter is located at Yupia which is 22 kms from Itanagar. The district is land of lush green forest, deep river valleys and beautiful plateau. The land is mostly mountainous with Himalayan ranges. Trees of great size, plentiful of climbers, hundreds of variety of orchid, cane and bamboos are found in the district.

Kurung Kumey District bound Panpumpare district in the north, Lower Subansiri district in the east, East Kameng District in the west and Assam in the south. It is the abode of the energetic Nyishis who are known in history for their valour. The Mikir migrants from Assam also form a part of the local population. Nyishis belong to the Indo-Mongoloid group of people and their language belongs to the Tibeto-Burman family.

Physiography:

The entire Papumpare district is mountainous forming a part of the eastern Himalayas. The area comprises of a cross section of the foothill region adjoining the border of Assam, the low hills and the lofty mountains extending northwards. The natural vegetation comprises mainly tropical semi-evergreen and sub-tropical evergreen forests. At lower altitudes the vegetation consist of tall trees, shrubs, bamboo, wild banana, cane and various kinds of creepers, and at higher altitudes it is mostly composed of ferns and rhododendrons. The Capital City of Arunachal Pradesh, Itanagar located at an altitude of about 1700 ft. above the sea level between 93° East Longitude and 27° North Latitude.

Climate:

The climate of the district is largely influenced by the nature of its terrain varying with the natural divisions and elevation. The district, as whole, is mountainous terrain intersected by valleys and ravines through which flow innumerable streams and rivers. The elevation along the southern periphery of the district is as low as 200 m or less.

The winter prevails from December to February. This is followed by the Pre-monsoon season marked by thunderstorm till May. The south-west period monsoon begins in June and continues up to September. The period from the second half of October to November may be term as the post-monsoon season.

The foothill region comprising strips of plain land is covered by dense forests. The rainfall in this region is extremely heavy, particularly in the Doimukh and its adjoining areas. As a result, the climate at lower elevations is highly humid. It is considerably hot in the summer and high humidity makes it sultry, aggravating in places which are denuded of vegetation. The temperature falls when the monsoon brings heavy showers. The winter is not so cold, winter thick sheets of mist lie low in the morning but there is hardly any frost.

Socio-Economic Features:

The society of the district derives with two major tribes viz: Nyishis and Mikir (migrants from Assam). Agriculture and Horticulture is main sources of income in the district of Papumpare district (Rural). But many people have small business. The people practices subsistence agriculture. Jhum (shifting) cultivation in steep slopes and wet rice cultivation in low-lying areas is generally practiced. Horticulture is also practiced in most part of the district. The horticulture product of the district are orange, pine apple, banana, guava, jack fruit, papaya, lemon, litchi, plum, peach, large cardamom, pears etc. Domestic animals are also reared for consumption.

Transport and Communication network:

Transport and communication is the basic infrastructure for any development activity. The district is well connected by surface roads.

Papumpare district (HQ) is connected with 22 Kms long all weather road with Itanagar, the state capital. North Lakhimpur/Tezpur (Assam) is an important commercial town connected by 69 Kms/256 Kms road respectively. The other important town is Ziro (120 Kms) headquarter of Lower Subansiri district.

DISTRICT PROFILE:

Sl. No.	Particulars	Details	
01.	Geographical Area	2875 Sq.Km (approx.)	
02.	Gross agri copped area	19,156 hect	23,706.1 Hect
03.	Gross Horti copped area	4,550.1 hect	
04.	Population		1,76,573 (2011 census) (including Capital)
	Male	89,182	
	Female	87,391	
05.	No. of Sub-Divisions	04 nos.: Sagalee, Baliijan, Kimin (ADC Independent) and Kimin	
06.	No. of Administrative EAC & CO Hq	16 Nos. : Sagalee, Mengio, Toru, Leporiang, Kimin, Kakoi, Baliijan, Doimukh, Pareng, Silsango, Sangdupota, Gumto, Tarrasso. And Baderdewa, Itanagar and Naharlagun (Comes under Capital Complex administration)	
07.	No. of Community Blocks	06 nos.	
08.	No. of Zila Parishad Member	12 nos.	
09.	No. of Anchal Chairperson	12 nos.	
10.	No. of Gram Chairperson	76 nos.	
11.	No. of ASM	76 nos.	
13.	No. of GPM	338 nos.	
14.	No. of villages	423 nos.	
15.	Major rivers	Pare, Panior and Dikrong	
16.	Transport and communication facilities	Road connectivity : Nlg-Itanagar, and Doimukh-Gumto-Assam and Itanagar-Hollongi-Assam	
		Rail connectivity : Nlg-Guwahati/Delhi	
		Helicopter service : Nlg-Guwahati and other part of the districts	

RISK ASSESSMENT AND VULNERABILITY ANALYSIS:

TYPES OF HAZARDS	TIME OF OCCURRENCE	POTENTIAL IMPACT	VUNERABLE AREAS
Flood	June/September	Loss of life, livestock, crop	Tarasso, Sangdupota, Doimukh, Kimin &

		and infrastructure	Gumto circle
Cyclone	June/October	Loss of life, crop, infrastructure and animals	Sangdupota/Toru Circle
Drought	October/January	Crop loss, water scarcity	Toru/Sagalee Circle
Epidemics	Anytime	Loss of human life	Entire district
Fire-accident	Especially during winter season	Human loss and house damage	Entire district
Earthquake	Anytime	Loss of life, livestock and infrastructure	Entire district

Showing temperature, rainfall and weather patterns:

Maximum temperature/Rainfall	Minimum temperature /Rainfall	Month
38.52/212.1 mm/Summer	11.00/11.8 mm/Winter	July-January/June-January/ Summer-Winter

DISASTER PROBABILITY

Flood:

Flood being seasonal occurrence, faced by many communities in the district every year, since the district is crisscrossed by many rivers, rivulets including the mighty Dikrong River. Many villages mainly Tarasso circle in the district remain cut off from the rest of the world in the month of June to September. The secondary but destructive effects of the flood are destruction of crops, soil erosion and landslide and turning damages to agriculture and horticulture.

Cyclones:

Devastative cyclones have been occurred in the district during the year 2017 destroying standing agricultural crops as well as horticultural crops.

Fire-accidents:

Fire accident presents a serious problem to the houses in Papumpare district (rural). This is mostly due to the peculiar housing pattern adopted in the villages. These houses have generally built with thatched roof made out of timber, bamboo and took leaves. Fire accident becomes frequent both in summer and winter; it destroys houses, properties and causes serious distress tot the affected people.

Drought:

Sometimes want of rain at the proper time either defers commencement of agricultural operations or affects growth of crops. Occurrence of drought is not so frequent in Papumpare district. Nevertheless, past occurrences show that the district is prone to drought.

Thunderstorms:

During the pre-monsoon period, thunderstorm accompanied with heavy wind occurs in the district every year. On 20th April 2019, thunderstorm accompanied with hailstorm caused widespread damages to dwelling houses, huts, cattle sheds, livestock, agri/horti crops. Many govt. buildings such as schools, PHC, residential quarters were also damaged. Water supply to few villages also disrupted.

Earthquake:

Since, the district falls under the highest Seismic zone, there is every possibility of high intensity of earthquake, which might cause huge damages to lives and infrastructure. The possibility can never be ruled out as it can happen any time.

PROBABILITY PERIOD/SEASONALITY OF DISASTERS												
Name of disaster	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
	Flood					←————→						
Drought										←————→		
Fire accident	←————→											
Earthquake	←————→											
Landslide			←————→									
Thunderstorm		←————→										

IDENTIFIED VULNERABLE AREAS:

Sagalee Sub-Division:

Sl.No.	Name of Circle	Name of Location Building	Nearby safe location/Building	Remarks

			Name/type location/building	Name of Contact person	Contact No.	
01.	Sagalee	L.C. Line Sagalee/Tai Colony	Multi purpose Building, sagalee			
02.	Leoporiang	-	-			
03.	Toru	-	Govt. Secondary School, Toru			
04.	Parang	CO, Office area	Govt. Secondary School, Parang			
05.	Silsango	Pilla River	Nyopang Multi purpose			

Balijan Sub-Division

SL.No.	Name of Circle	Name of location & Building	Nearby safe locations/building			Remarks
			Name/type of safe location/building	Name of contact person	Contact Number	
1.	Balijan	M.E. School U/Tubung	---	Shri Kino Natung	9436052917	
2.	Taraso	Govt.Dec. School Taraso	---	---	---	

Doimukh Sub-Division

Sl.No.	Name of Circle	Name of Location/Building	Safe Location	Contact person	Remarks
1.	Doimukh	1. Rono General ground 2. General ground Doimukh	1. Auditorium 2. Millennium Auditorium Doimukh	Likha Sera Mokir Kamki	

RISK ASSESSMENT VS. PROBABLE CIRCLE

TYPE OF HAZARD	POTENTIAL IMPACT	VULNERABILITY	VULNERABLE AREAS
FLOOD	Loss of life, livestock, crop and infrastructure.	<ol style="list-style-type: none"> 1. Communication network,Road network, Bridges, Tele-communications. 2. Private Infrastructures: Kutcha Houses, Semi Kutcha Houses 3. Agriculture/Horticulture:All Agricultural Horticultural Crops. 4. Irrigation Sources: Minor Irrigation Projects, Siltation, Boulder Created Wall. 5. Drinking Water sources :Pipelines, Water and Sedimentation Tanks, Hand-Pumps 6. Power Supplies:Electric poles, transmission cables, 7. Health Services:Medicines 8. Educational Institutes. Private & Govt.Schools and institutes. 9. Livestock: Mithuns, Pigs, Cows, Buffalos, Goats, Poultry Farms, Fish Farms, etc. 10. Vulnerable People: Handicapped, Fishermen, Old/Aged,Pregnant, Sick and ailing/diseased,Children below 5 years. 	Taraso circle

<p style="text-align: center;">LANDSLIDE</p>	<p>Loss of crop, infrastructure, human life, livelihood system, disruption of communication, damages to Pvt. & Public properties, flora and fauna etc</p>	<ol style="list-style-type: none"> 1. Communication network: Road network, Tele-communications. 2. Private Infrastructures: Temporary and permanent buildings. 3. Agriculture/Horticulture: All Agricultural & Horticultural Crops. 4. Irrigation Sources.Minor Irrigation Projects, Siltation, Boulder Created Wall. 5. Drinking Water sources: Pipelines, Water and Sedimentation Tanks, 6. Power Supplies: Electric poles, transmission cables, 7. Health ServicesMedicines_ 8. Educational Institutes: Private & Govt. Schools and institutes. 9. Livestock: Mithuns, Pigs, Cows, Buffalos, Goats, Poultry Farms, Fish Farms, etc. 10. Vulnerable People: Handicapped, Fishermen, Old/Aged,Pregnant, Sick and ailing/diseased, Children below 5 years. 	<p style="text-align: center;">Entire District</p>
<p style="text-align: center;">EARTHQUAKE</p>	<p>Loss of lives and properties.</p>	<p>Lives and properties.</p>	<p style="text-align: center;">Entire District.</p>
<p style="text-align: center;">STORM</p>	<p>Damages to houses, injuries, etc</p>	<ol style="list-style-type: none"> 1. Communication network: Road network, Tele-communications. 2. Infrastructures: Temporary and permanent buildings, 3. Agriculture/Horticulture: All Agricultural & Horticultural Crops. 4. Power Supplies:Electric poles, transmission cables, 5. Livestock: Mithuns, Pigs, Cows, Buffalos, Goats, Poultry Farms, etc. 6. Vulnerable People: Handicapped, Fishermen, Old/Aged, Pregnant, Sick and ailing/diseased, Children below 5 years. 	<p style="text-align: center;">Entire District.</p>

FIRE ACCIDENTS	Loss of Lives and Properties.	Human Lives, Livestock, Buildings & other infrastructures	Entire District
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CHAPTER III

CAPACITIES AND RESOURCES ANALYSIS AND RESPONSE PLAN:

Analysis and assessment of the resources and opportunities form the stepping-stone in the preparatory stage. Authentic assessments can make the planner aware of their tenacity and wants, so that they can equip themselves with all the required items and materials well in advance.

INSTITUTIONS/INFRASTRUCTURES:

1. Education: the district has 04 Higher secondary schools, 13 secondary schools, 51 middle schools, 07 Govt residential school, 04 Girls Residential School and 162 Primary schools, 01 Kusturba Gandhi Blika Vidyalay and 02 Govt. Inter Village School.
2. Health: one hospital is located at Doimukh. There are 9 Primary Health Units, 4 Community Health Centers and DRCHO/DVBDCPO office is functional in the HQ Yupia.
3. Financial institution: A branch of State Bank of India is located at Yupia with ATM facilities.
4. Telecommunication: Telephone Exchange is installed at district headquarter Itanagar and Naharlagun.

SHELTERS

Accommodation for rescued/evacuated people has to be planned in advance. People living in low-lying areas have to be shifted to places at a higher elevation. Advance identification of such sites is

an important element of disaster preparedness. Schools and other public buildings located at highest elevations should be inspected before the rainy season and strengthened. The plains are very densely populated and availability of suitable lands for raised sites of villages in the vicinity of vulnerable low-lying areas is a major problem. People are not prepared to move to distant locations away from their sources of livelihood. Institutions located at higher elevations have come in handy to provide shelter to people who have to be evacuated for low-lying areas. For this purpose there are safe shelters available in the district at the following places.

IDENTIFIED SAFE SHELTER

Sagalee Sub-Division: Identified Safe Shelter

Sl. No.	Name of Circle	Name of Building	Name of In-Charge with Contact details	Type of Building and Number of rooms	Location	Capacity	Remarks
1.	Sagalee	Multipurpose building	CO	20	Sagalee	500	
2.	Leporiang	Community Hall	CO	2	Leporiang	300	
3.	Toru	Indoor Studium	CO	1	Toru	400	
4.	Parang	Govt. Sec. School	CO	25	Parang	200	
5.	Silsango	Nyopang auditorium	CO	1	Silsango	100	

Source: ADC, Sagalee

Balijan Sub-Division: Identified Safe Shelter

Sl. No.	Name of Circle	Name of Building	Name of In-Charge with contact details	Type of Building and Number of Rooms	Location	Facility	Capacity	Remarks
1.	Balijan	GHSS, Balijan	Miss Tana Popir (8787894 485)		Balijan	N/A	N/A	
2.	Tarasso	GMS, Dariabill & GMS, Upper Tarasso		RCC/SPT	Tarasso	N/A	N/A	
3.	Sangdupota	GSS, Jote & GSS, Basarnello		RCC/SPT	Sangdupota	N/A	N/A	

Source: ADC, Balijan

Doimukh Sub-Division

Sl. No.	Name of Circle	Name of Building	Name of In-Charge with contact details	Type of Building and Nos. of rooms	Capacity	Remarks
1.	Doimukh	1.Rono Ground	Licha Sera Principal		200	
		General Govt. HSS School Doimukh			100	
2.	Gumto	Circle office, Gumto	CO, Gumto – 9402773262			
3.	Yupia	General Ground, NIT Building, Court Building	Officer In-charge (NIT) Dr. Rajen Pudur – 9436634942 Security Officer (NIT) Shri Gopal Rajkhowa – 8486713859 Officer In-charge (Court building) Shri Jaweplu Chai DGJ – 9436046330 Chowkidhar (Court Building) Shri Teshi Budo - 7630868136			

Source: SDO, Doimukh

Besides, the following schools have been identified that can be used as Safe Shelter during any disaster:

Sl. No.	Name of School (Govt./Pvt)	Name of In-charge with contact details	Type of Building and Numbers	Location	Capacity	Remarks
1.	V.K.V.Balijan	T.M.Saityam, 7629999180	SPT	Balijan		
2.	GHSS, Balijan	Popir Tana	SPT	Balijan		
3.	GSS, Kokila	Tai Tach	SPT/MIBT	Kokila		
4.	GUPS, Lenka	Techi Kaku	SPT	Lenka		
5.	GUPS, Bormai	Ngurang Tassap	SPT	Bormai		
6.	GRS, Dariabill	Pradip Piel	SPT	Dariabill		
7.	GSS, Basarnallo	Sachin Kumar	SPT	Basarnallo		
8.	GSS, Jote	Nabam Cheng	SPT	Jote		
9.	GUPS, Poma	Teli Dokho	SPT	Poma		
10.	GHSS, Doimukh	Nyagi Riba	SPT/RCC	Doimukh		
11.	GSS, RGU	Tai Tader	SPT	RGU Campus		
12.	GSS, Mani	Nabam Reckam	SPT/RCC	Mani		
13.	GHSS, Sagalee	Jumri Kaye	RCC	Sagalee		

14.	GUPS, Sagalee	Teli Talom	SPT	Sagalee		
15.	DPM, Sagalee	K.M. Pandey	SPT	Sagalee		
16.	GUPS, Apop	K.T/. Tadar Munshi	SPT	Apop		
17.	GSS, Mengio	Nabam Tatum Gina	SPT	Sakiang		
18.	GSS, Parang	Tadar Babu	RCC/SPT	Parang		
19.	GRS, Nyopang	Nabam Tagic	SPT/MIBT	Nyopang		
20.	GRS, Pan	Bado Tuki	SPT	Pan		
21.	GSS, Nimte	Nabam Nacho	SPT	Nimte		
22.	GUPS, Kamrung	Nabam Katung	SPT	Kamrung		
23.	GUPS, Ompuli	Ngurang Polo	SPT	Ompuli		
24.	GSS, Toru	Dakme Abo	SPT	Toru		
25.	GSS, Leporiang	Sendo Lombi	SPT	Leopriang		
26.	GUPS, Longtetapu	Chera Tania	SPT	Longtetapu		
27.	GUPS, Bobia	Chera Tangam	SPT	Bobia		
28.	GHSS, Kimin	Nyami Riba	SPT	Kimin		
29.	GUPS, Hawacamp	Takio Lalin	SPT	Hawacamp		
30.	GUPS, Kakoi	Nabam Anio	RCC/SPT	Kakoi		
31.	GUPS L/Jumi	Goya Punnung	SPT	L/Jumi		

Source: DDSE, Yupia

STORAGE OF FOOD:

Storage of food in accessible pockets is as vital as building shelters. All the Block/Circle headquarters can be used as storage points when need arises. The ADCs and the storage agents in-charge of the respective sub-division is the contact person for the sub-division headquarters. Adequate quantity of rice has to be kept with each storage agent at each sub-division, CO headquarters for distribution to the victims as immediate relief. These locations are used as storage locations for medicines, blankets. It has been decided to keep adequate stock of rice in the following places for distribution of emergency relief.

CAPACITY ANALYSIS OF THE INSTITUTIONS/OFFICE IN DISTRICT:

All the departments at the district HQ are connected with telephone connections. The Control Room is being setup in the DC Office/SP Office Yupia. The District Disaster Management Officer (DDMO) and Additional Deputy Commissioner (ADC) will monitor the natural calamities in the district as their responsibilities and their areas of operation have been defined by the District Disaster Management Authority as well as Directorate of Disaster Management, Itanagar. All the line departments have been directed to keep themselves ready as per the guidelines mentioned in this plan format. All the ADCs (Sagalee/Balijan/Kimin), SDO Doimukh and COs have been asked to prepare contingency plan specifying hazard plans and task/action groups involving local volunteers, PRIs, Gaon Burahs.

COMMUNICATION AND MEDIA:

Wireless stations, Community Information Centre, VHF, UHF station and National Informatics Centre having internet connectivity are the quickest means of communication of weather warning and other important messages on flood, fire, landslides, earthquakes etc. Regular wireless sets are available in all police stations.

Sl.No.	Name of the Block	Place of Installation
01.	Yupia	1. National informatics Centre at DC Office 2. Wireless Station at Police Station and SP Office, Yupia 3. National Information Centre at Yupia 4. DIPRO
02.	Doimukh	WT (Police Station, Doimukh), CIC, (SDO Office
03.	Gumto	WT (Check Gate Gumto), CIC (Circle Office)
04.	Kimin	WT (Police Station, Sagalee), CIC (Block Office)
05.	Sagalee	WT (Police Station), CIC (Block Office)
06.	Mengio	CIC (Block Office)
07.	Silsango	CIC (Block Office)
08.	Parang	CIC (Block Office)
09.	Balijan	WT (Police Station, Balijan), CIC (Block Office)
10.	Tarasso	WT (Police Station, Tarasso), CIC (CO Office)
11.	Sangdupota	CIC (CO Office)
12.	Toru/Kakoi	CIC (CO Office)

RESOURCE INVENTORY:

Sl.No.	Name of deptt.	Name and Type Equipment/Resource	Qty. in Nos.	Availability location	Mobile No. of Contact person	Remarks
01.	Civil supply	Fire Extinguishers				
02.	IPR	PA System	08 Nos	Yupia	Mingdu Bangang 9436637387	
				Balijan	Liagi Tatang 7005634578	
				Sagalee	Charu Tagak. 9402484694	

03.	EE, WRD	Manpower	5 Nos.	Itanagar		
		Services	Human Labour	Itanagar		
		Material	Spade, Shovel & Jumper	Itanagar		
04.	EE, Electrical Division, NLG	Manpower	34 Nos skilled workers	33/11 kv Sub-station, Naharlagun, Nirjuli, Yupia, Kimin, Banderdewa, Hollongi and Doimukh Power House and Balijan section.		
		Services	Round the clock duty in 24 hours	33/11 kv Sub-station, Naharlagun, Nirjuli, Yupia, Kimin, Banderdewa, Hollongi and Doimukh Power House and Balijan section.		
		Materials	HT/LT line materials spares and accessories	33/11 kv Sub-station, Naharlagun, Nirjuli, Yupia, Kimin, Banderdewa, Hollongi and Doimukh Power House and Balijan section..		
		Equipment	Hand gloves, Aluminum Ladder, safety belt, Helmet, boots, Megger, raincoat, Chain pulley, megger first aid box etc.	33/11 kv Sub-station ,Naharlagun, Nirjuli, Yupia, Kimin, Banderdewa, Hollongi and Doimukh Power House and Balijan section		

05.	Police Deptt.	Manpower	03 (Three) Quick Response Team (QTR) consist of 15 (Fifteen) Constables in each team is ready to response 24x7 at State Disaster Response Force (SDRF) Barrack BHQ Chimpu Itanagar.	SDRF Barrack 1 st APPBN BHQ Chimpu, Itanagar		
		Service	Search and Rescue Operations.	SDRF Barrack 1 st APPBN BHQ Chimpu, Itanagar		

Source: Line Deptt.

VEHICLES

Sl.No.	Name of Deptt.	Name/Type of vehicle	Nos.	Contact Person	Remarks
01.	Civil supply	Mahindra Bolero	01	DFCSO	
02.	IPR	Mahindra Bolero	01	DIPRO	
03.	AE, UD	Light Vehicle (Bolero)	01	AE, UD	
		Tipper Truck	03 (One Off road)		
		Mini Pick-Up Van	01		
		Tipper Truck	01		
04.	DSO (Stat)	Bolero	01	DSO	
05.	EE (Elect)	Mahindra Pick	02		
		Truck – 2	02		
		Bolero ZLX - 1	01	EE (Elect)	
06.	Balijan/ADC Office	Scorpio	2	9436054034	
	Sangdupota	Jeep (Thar)	1	9402698322	
	Tarasso	Bolero	1	7630814756	

Source: Line Deptt.

MANPOWER (DEPARTMENT-WISE)

Sl.NO.	Name of the Deptt.	Detials of the Officers/Officials				Remarks
		Group-A	Group-B	Group-C	Group-D	
01.	Food & Civil Supplies	01	02	14	4	
02.	IPR		01	09		

03.	DDI	02	01	02	03	
04.	DSO (Stat)	01	1-Gazetted	01	02	
05.	EE (Elect)		10- Non-Gazetted			
06.	DTO (Tourism)		02		02	
07.	Horticulture	06		29	05	
08.	APEDA	02	02	04	06	

Source: Line Deptt.

MANPOWER (Sagalee Sub-Division)

Sl. No.	Name of the Deptt/Circle	Details of the Officers/Officials				Remarks
		Group-A	Group-B	Group-C	Group-D	
01.	Sagalee	30	50	60	200	
02.	Leporiang	1	5	10	20	
03.	Toru	1	10	20	30	
04.	Parang	1	5	10	10	
05.	Silsango	1	8	15	12	

Source: ADC, Sagalee

MANPOWER (Balijan Sub-Division)

Sl.No.	Name of Circle/Deptt.	Details of the officers/officials				Remarks
		Group-A	Group-B	Group-C	Group-D	
01.	O/o ADC Balijan	02	Nil	4	5	
02.	O/o CO Tarasso	01	Nil	5	3	
03.	O/o CO Sangdupota	01	Nil	5	3	

Source: ADC, Balijan

LIST OF HEALTH SERVICES (Sagalee Sub-Division)

Sl.No.	Name of circle	Name of Location/P HC/CHC	No. of Staff	Contact person with Mobile No.	Facilities available	Remarks
01.	Sagalee	CHC	25	Dr. Bomjer Bam No.8258838660	Emergency & First Aid	
02.	Leporiang	PHC				

03.	Toru	PHC	6			
04.	Parang	PHC		Dr. Nabam Lata(Medical Officer In-charge).		
05.	Silsango	PHC				

Source: ADC, Sagalee

LIST OF HEALTH SERVICES (Balijan Sub-Division)

Sl.No.	Name of Circle	Name location/PHC/CHC	No. of staff	Contact person with mobile No.	Facilities available	Remarks
01.	Balijan	CHC Balijan	53	89749038	Ambulance /First Aid	
02.	Tarasso	PHC Tarasso	N/A	N/A	Ambulance /First Aid	Take-up by NGOs
03.	Sangdupota	PHC Sangdupota	20	9485235178	Ambulance /First	

Source: ADC, Balijan

LIST OF HEALTH SERVICES (Doimukh Sub-Division)

Sl.No.	Name of Circle	Name of PHC/CHC	No. of staff	Contact No.	Remarks
01.	Doimukh	CHC Doimukh	Dr. L.Chukhu	8731078587	

Source: SDO, Doimukh

STORAGE OF FOOD

Sl. No.	Name of Circle	Nos. FPS	Location	Capacity	Buffer stock	In-Charge & Contact No.
1.	Sagalee	M/s Nishi Coop FPS	Sagalee	30 Qtls	No Buffer Stock. Only Advance Storage during Monsoon.	
2.	Balijan	M/s Tem Kaya FPS	Balijan	50 Qtls		
3.	Mengio	M/s Mengio Valley FPS	Mengio	30 Qtls		
4.	Tarasso	M/s Panye Takam FPS	Tarasso	30 Qtls		
5.	Doimukh (Yupia)	M/s APCCF Ltd (Wholesale Nominee-cum-Carriage	Wholesale Transit Godown at Karshinga,	6000 Qntls		i/c Shri Tiwari M/No.

		Contractor)	Banderdewa		7005119329
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Source: DFCSO, Yupia

STORAGE OF FOOD (Sagalee Sub-Division)

Sl.NO.	Name of Circle	NOs. (FPS)	Location	Capacity/Buffer Stock (In qtls)	Incharge & Contact NO.
01.	Sagalee	11	Rate, Pang		Techi Tamar-9436808125 & M/s Sinki FPS
			Nimte Rigo,Sangri		M/s Nishi Coop
			Takar Colony, Yallang Chumbang		M/s Gichik Yania FPS
			Karoi, Yapso		M/s T.R.Nanik FPS
			U/Gai,L/Gai,Salla,Gotopu, Khyate, Lanchung, Humd		M/s Techii Leni FPS
			Rach Tabio, Donyi Polo School		M/s Nabam Rich FPS
			Khemlee		M/s Taba Kacha FPS
			Balapu, Langfer		M/s JNJ FPS
			Meb, Deb, Jote		M/s Tadar Bado FPS M/s Teli Tooka FPS
			Sangring, Apop-I, Apop-II, Apop-Sango		M/s Nabam Tatum FPS
02.	Leporiang	05	Ressing Langru		M/s N.Yagum FPS
			Tabio, Jojee, Leporiang		M/s Nabam Eka FPS
			Bobia, Rupung Hinso, Daiso Neniaso Upper Rupung		M/s N.N.FPS
			Sango, Bikur, Pape Budhso, Lower Sango		M/s Nabam Nykum, FPS
			Langding Di-dolo, Hojuringpa, Dolo Hate, Langte, Tapo Hopingso, Reneso, Mogahapa, Langdang		M/s N. Serbang
03.	Toru	08	Mepsoro, Geram		M/s T.T.Tara, FPS
			Pach, Hoj		M/s Techii Menia FPS
			Laptap, Tashi, Panch Hapa		J.T.Tara, FPS
			Kheel, Satang, 19 mile kilo		1. M/s Kigi Coop
			Ompuli		M/s Nabam Hari, FPS
			Hoj-1		M/s Taw Paris, FPS

			Yayee-1		M/s Taba Tabang, FPS
			Toru, Sangro		M/s Tana Budh, FPS
04.	Parang	02	Parang, Tar Qungte etc.		M/s Nabam Kaya FPS
			Taw, Seema,Pteh		
05.	Silsango	03			Nabam Marry 8258080964

Source: ADC, Sagalee

STORAGE OF FOOD (Balijan Sub-Division)

SL.No.	Name of Circle	Nos. of FPS	Location	Capacity (In Quintals).	Buffer stocks (in quintals)	In-Charge & Contact No.
1.	Balijan	04	Balijan,Kokila & Hollongi	300 Qntls	-----	
2.	Tarasso	04	Balijan	300 qntls	-----	
3.	Sangdupota	04	Tarasso/Borm ai/Dariabill	300 qntls	-----	

Source: ADC, Balijan

STORAGE OF FOOD (Doimukh Sub-Division)

Sl.No.	Name of Circle	Name of FPS	Location	Capacity	Stock	In-charge	Remarks
1.	Doimukh	14 Nos	Doimukh township	1400	700	Biri Kago, SDF & CS	

Source: SDO, Doimukh

STORAGE OF POL

Sl. No.	Name of Circle	Nos. Petrol Pump	Location	Capacity (in Litres)	Buffer stock(in Litres	In-Charge & Contact No.
01	Balijan	02	Holongi			8787716965
02	Kimin	01	Kimin			9862655876
03	Doimukh	01	Emchi			9436042521

Source: DFCSO

STORAGE OF POL (Balijan sub-division)

Sl.No.	Name of Circle	Nos. of Petrol Pumps	Location	Capacity (in litres)	Buffer stocks (in qtls)	In-Charge Contact No.

1.	Balijan	02	Hollongi	18000 ltrs	---	
2.	Tarasso	---	---	---	---	
3.	Sangdupota	---	---	---	---	

Source: ADC, Balijan

STORAGE OF POL (Doimukh SUB-division)

Sl.No.	Name of Circle	Name of Petrol	Location	Capacity	Stock	In-charge	Remarks
1.	Doimukh	1 (One)	Emchi	10,000 liters		Chukhu Tolu	

Source: SDO, Doimukh

CIRCLE WISE DETAILS OF ANGANWADI CENTERS (Sagalee Sub-Division)

Sl.No.	Name and Location of ICDS Project	Circle Covered	No. of AW centre	Remarks
1.	Sagaleee	20	Total No. 82	
2.	Leporiang	26		
3.	Toru	20		
4.	Parang	16		

Source: ADC, Sagalee

CIRCLE WISE DETAILS OF ANGANWADI CENTRES (Balijan Sub-Division)

Sl. No.	Name and location of ICDS project	Circle coverage	No. of Anganwadi centre	Remarks
1.	Mteka-I/Jullang Taraso/Samukjuli	Taraso	03	
2.	Moin/Byate/Jote	Sangdupota	03	
3.	Chessai-I/Chessa-II	Balijan	02	

Source: ADC, Balijan

CIRCLE WISE DETAILS OF ANGANWADI CENTRES (Doimukh Sub-Division)

Sl.No.	Name of and Location of ICDS	Circle Cover		
1.	Doimukh	1 (One)		
2.	Mani	Doimukh		
3.	Emchi	Doimukh		

Source: SDO, Doimukh

DETAILS OF SCHOOLS (Balijan Sub-Division)

Sl. No.	Name of Circle)	Name of School (Govt. Private)	Name of n-Charge with contact details	Type of building	No. of Teachers	No. of students	
						Boys	Girls
1.	GHSS, Balijan	GOVT	Miss Tana Po[or, S/T (8787894485)	RCC cum SPT			
	GMS, Lenka	GOVT	Shri Techi Kako, A/T (878788764)	RCC cum SPT	10	72+30=	102
3.	GSS, Kokila	GOVT	Shri Tai Tach, (7005779061)	RCC cum SPT	10	135+146=	281
4.	GMS Patila	GOVT	Shri Dur Talo Camdir (8134800431)	RCC cum SPT	16	100+119=	219
5.	GSS, Tarasso	GOVT		RCC cum SPT			
6.	GMS, Bormai	GOVT	Shri Ngurang Tassap, A/T (9366458259)	RCC cum SPT			
7.	GSS, Jote	GOVT		RCC cum SPT			
8.	GMS, Tubung	GOVT	Shri Kino Natung (9436052917)	RCC cum SPT			
9.	GMS, Dariabill	GOVT	Shri Kumar Pania, A/T	RCC cum SPT	10	31+19=	50
10.	GMS, Upper Tarasso	GOVT		RCC cum SPT			
11.	GSS, Basarnello	GOVT		RCC cum SPT			

Source: ADC, Balijan

DETAILS OF SCHOOLS (Sagalee Sub-Division)

Sl. No.	Name of circle	Name of School (Govt./Private)	Name of In-charge with contact details	Type of Building	No. of Teachers	No. of Student	
						Boys	Girls
01.	Sagalee	Private Schools					
		Donyi Polo Mission, School	Techi Tagi Tara (Chairman)- 7640801091	RCC			
		Don Bosco School	Shri Gyan PrakashSaxena (Principal)				
		Children Paradise	Head Master Smti Mallo Achung -9774326741	RCC			
		Kasturba Gandhi Balika Vidhalaya School	Miss Yoja Chettri (Headmaster)				
		Govt. Schools					
		Govt. Hr. Sec, School, Sagalee	Shri Orkam Garam, (Principal). 8794487463 Shri Jumri Kaye, (VP)- 9436246406	RCC			

		Govt. UPS, Sagalee	(Teli Talom) TGT, Headmaster i/c- 9774163325	SPT			
		Govt. Lower Primary, Sagalee	Ngurang Yamer (Headmaster) 6909126458	SPT			
		Govt. UPS, Balapu	S.N.Gollo 813295744	SPT			
		Govt. UPS, Langper	Tadar Diku PRT (SSA)	SPT			
		Govt. Pry. School, Nimte	Kaku Nebia,PRT (SSA)	SPT			
		Govt. Pry. School, Rigo	Techi Taro, PRT (SSA)- 8132802837	SPT			
		Govt. Sec. School, Namte	Nabam Nacho, TGT (SSA)	RCC			
		Govt. Residential School, Sarkha Happa	J.N. Tullon, Headmaster Incharge	RCC			
		Govt. Pry. School, Meb	Taw Sama, PRT (SSA)	SPT			
		Govt. Pry. School, Deb	Kara Taje Rab, PRT (SSA)	SPT			
		Govt. UPS, Karoi	Headmaster Kara Chulley PRT (SSA)- 8729831015	SPT			
		Govt. Pry. School, Rate Pang	Debia Tajum, PRT (SSA)	SPT			
		Govt. Pry. School Apop Sango	Techi Lama Tara, PRT (SSA)	SPT			
		Govt. UPS, Apop	K.T.Tadar Mungsi, TGT (SSA)	SPT			
		Govt. Pry School, Sangring	Nabam Tania, PRT (SSA)	SPT			
		Govt. Pry School, Ngudang Joha	T.N.Ratung Hina PRT SSA	SPT			
		Govt. UPS, Khemlee	Techi Kaha, PRT (Regular)	SPT			
		Govt. UPS, Yallang	Tuku Techu Tara, TGT (SSA)	SPT			
		Govt. Pry. School, Kulubu	Nabam Raja Ngurang Takia, PRT (SSA)				
		Govt. Pry. School, Lower Gai	Teli Talin, TGT (SSA)				
		Govt. UPS, Humd Gai	Techi Takia				
		Govt. Pry School, Langchung	Techi Tagi Tara, PRT (SSA)				
		Govt. UPS Khyate	Techi Tena, PRT (SSA)				
		Govt. Pry. HSSA Area					
02.	Leporiang	Private Schools					
		Little Angel School, Leporiang					
		Govt. Schools					
		Govt. Sec. Schools, Leporiang	Sindo Lombi Headmaster	RCC			
		Govt. Primary School Leporiang		SPT			
		Govt. UPS, Sango Resident.		SPT			
		Govt. Primary School, Raichi		SPT			
		Govt. UPS, Langte Tapuk	Chera Tania (Headmaster)	SPT			

		Govt. UPS, Bobia	Shri (Chera Tangam) Headmaster	SPT			
03.	Toru	Private Schools					
		Elizabet English School, Kheel					
		Govt. Schools					
		Govt. Sec. School, Toru		RCC			
		Govt. Pry School, Kheel		SPT			
04.	Parang	Govt. Schools					
		Govt. Sec. School, Parang		RCC			
		Govt. UPS, Totpu Tech Bida		SPT			
		Govt. Residential School Seema					
		Govt. Lower Primary School, Parang					
05.	Silsango	Govt. Schools					
		Govt. Pry. School Kusuk	Tarh Poul, A/T (R)				
		Govt. Pry. School Mate	Nabam Raja, A/T (R)				
		Govt. Upper Pry. School Sarch Gai	Chukhu Ram, PRT(R)				
		Govt. Upper Pry. School Lower Sarch Gai	Ringu Tana PRT (SSA)				
		Govt. Upper Pry School, Silsango	Taw Tado PRT (R)				
		Govt. Pry School Arung	Non Functional				
		Govt. Residential School Nyopang	Nabam Tagi				
		Govt. Upper Pry School, Pilla	Nabam Tara (PRT)				
		Govt. Pry School Rugo	Non Functional				
		Govt. Pry School Pilla-III	Non Functional				
		Govt. Residential School, Nakar	J Tiwari PRT (R)				

Source: ADC, Sagalee

DETAILS OF SCHOOLS (Doimukh Sub-Division)

Sl. No.	Name of circle	Name of School	Contact No.	Name of In-charge with contact details	Type of Building	No. of Teachers	Remarks
1.	Doimukh	1. Govt. HSS School Doimukh	9436050549	Mokir Kamki	RCC/STP		
		2. Govt. Sec. School Mani	9436050549		STP		
		3. Don Bosco School Nunpu			RCC		
		4. Downlit School Ron			RCC		

Source: SDO, Doimukh

POLICE STATIONS WITH DETAILS OF STAFF/WT

Sl.No.	No. of Police station with contact No.	Police with	No. of WT Stations	Man Power	Contact No.	Details of others staff	Facility Available Area/circle Wise
01.	Doimukh Satation	Police	01	Inspr- 01	L/Line No.0360-2277220 8118940797	Nil	
				SI -04			
				ASI- 03			
				ASI (T) - 01			
				HC -14			
				HC(T) -04			
02.	Kimin Station	Police	01	Inspr -01	L/Line No. 0360-2253225 9436838925		
				SI- 01			
				ASI - 01			
				HC-10			
				HC (T)-03			
				HC/LCY - 09			
	Balijan Station	Pollice		Inspr- 01	L/Line NO. 0360-2661299 9366136489		
				SI -01			
				ASI- 01			
				ASI (T) - 01			
				HC -03			
				HC(T) -03			
	Sagalee Station	Police		Inspr- 01	L/Line NO. 0360-2261301 8258939768		
				ASI- 01			
				HC -02			
				HC(T) -02			
				CT/LCT-07			

Source: SP, Yupia

COMMUNICATION EQUIPMENTS/VEHICLES UNDER DISTRICT POLICE:-

Sl.No.	Location/PS/OP	FOR WIRELESS COMMUNICATION	VEHICLE
01.	Doimukh Police Station	VHF COMMUNICATION AVAILABLE	PCR/TATA SUMO
02.	Sagalee Police Station	VHF COMMUNICATION AVAILABLE	PCR/TATA SUMO
03.	Balijan Police Station	VHF COMMUNICATION AVAILABLE	PCR/TATA SUMO
04.	Kimin Police Station	VHF COMMUNICATION AVAILABLE	PCR/TATA SUMO
05.	Tarasso OP	VHF COMMUNICATION AVAILABLE	MOTOR CYCLE

Source: SP, Yupia

CIRCLE WISE AREA UNDER CULTIVATION (Horticulture)

SL. No.	Name of Circle	Area under cultivation	Name of Crops	Remarks

01.	Nahalagun	2 hect	Mari gold- 1 hect	Floriculture Programme
			Chrysanthemum- 1 Hect	
02.	Doimukh	7 Hect	Tube rose- 2 Hect	-do-
			Mari gold – 1 Hect	-do-
			Gladiolus – 1 Hect	-do-
			Gerbera – 3 Hect	-do-
03.	Itanagar	3 Hect	Tube Rose – 20 Hect	-do-
			Gladiolus- 1 Hect	-do-

Source: DHO, Yupia

CHAPTER –IV

RESPONSE PLAN

DISTRICT DISASTER MANAGEMENT AUTHORITY:

The District Disaster Management Authority (DDMA) has come into force in place of DDMC vide Govt. Notification NO.SEOC/DRR&DM-01/2011-12 dated 11th July 2011. The primary role of the authority is to have proper coordination among all the line departments. The Deputy Commissioner is the Chairperson of the DDMA and the district level response is coordinated under his guidance. The DDMA exists to assist the DC in

- Reviewing the threats of disaster,
- Analyzing the vulnerability of the district to such disasters,
- Evaluating the preparedness and
- Considering suggestions for the improvement of the District Disaster Management Plan.

RESPONSIBILITIES FO THE AUTHORITY

Timeline for Meeting and Membership

The District Disaster Management Authority (DDMA) must meet at least once in a year i.e., in the month of April to May before the onset of monsoon season for updating the District Plan. For this one month's prior notice should be given to all concerned departments before convening the meeting. The DDMA would consist of following functionaries:

DISTRICT DISASTER MANAGEMENT AUTHORITY

S/No.	Name & Designation	Contact No.		Position
		Mobile	Telephone	
01.	Sri Pige Ligu, Deputy Commissioner	9436041816	0360-2284900	Chairperson Ex-officio
02.	Chairperson, ZPM			Co-Chairperson
03.	Sri Tabang Bodung, SDO	8413950662		Chief Executive Officer
04.	Sri Neelam Nega, Superintendent of Police, Yupia.	9436896472	0360-2284997	Member
05.	Dr. K.Perme DMO	9436043367	0360-2284998	Member
06.	Sri M Loyi, PD, DRDA	9436040511	0360-2284903	Member
07.	DPO, Yupia	9436056349	0360-2284907	Member
08.	Shri (T.M.Tara, DDMO) i/c	9402733463		Convener

Under Section-28 sub-section (i) of DM Act 2005, the chairperson of all the district authority can constitute an advisory committee and other committees as and when it considers necessary for efficient discharge of its functions. The advisory committee shall consist of following members:

ADVISORY COMMITTEE TO DDMA

S/No.	Name	Contact No.		Position
		Mobile	Telephone	
01.	All HoDs of district	Attached at Annexure		Advisory member

The Deputy Commissioner should include in the agenda to the district Coordination meeting, the subject of updating of the district management plan by incorporating the changes in name of officers, of telephone numbers and addresses of the officer concerned. The Deputy Commissioner should also take review of changes in other indicators pertaining to the district like creation of additional infrastructures, development projects, changes in inventories etc and incorporate these changes while updating the Plan. The members should substantiate/assist the Committee with all the updated information about their concerned areas of operation time to time.

District Control Room (DCR)

This section is prepared to help the members of District Control Room to understand the structure and functioning of District Control Room. Following are the important three C's: Command, Control and Communication for effective response in an emergency, we will be able to minimize the

hardships of the community and improve the quality of the process of recovery. This control room will be to provide timely, supported and well thought of interventions to the grass root staff as well as volunteers as it will be the hub of three C's.

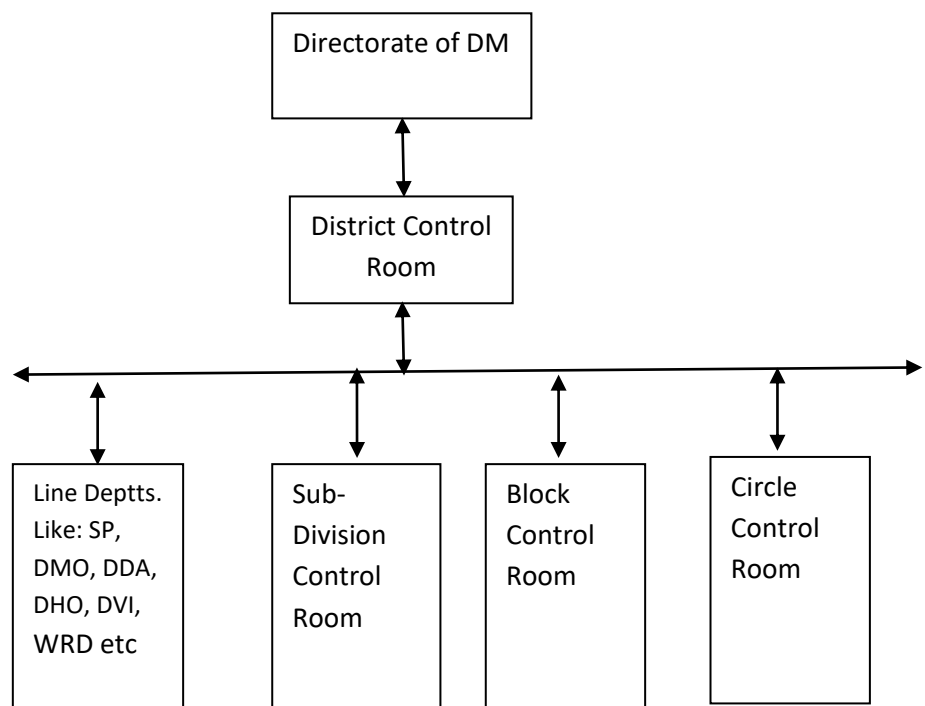
Purpose of the DCR

The District Control Room under the control of Deputy Commissioner will operate round the clock and will be the nerve centre to:

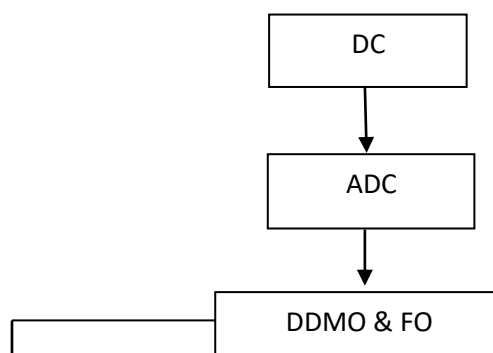
- To monitor
- Co-ordinate
- Implement the actions/activities for Disaster Management

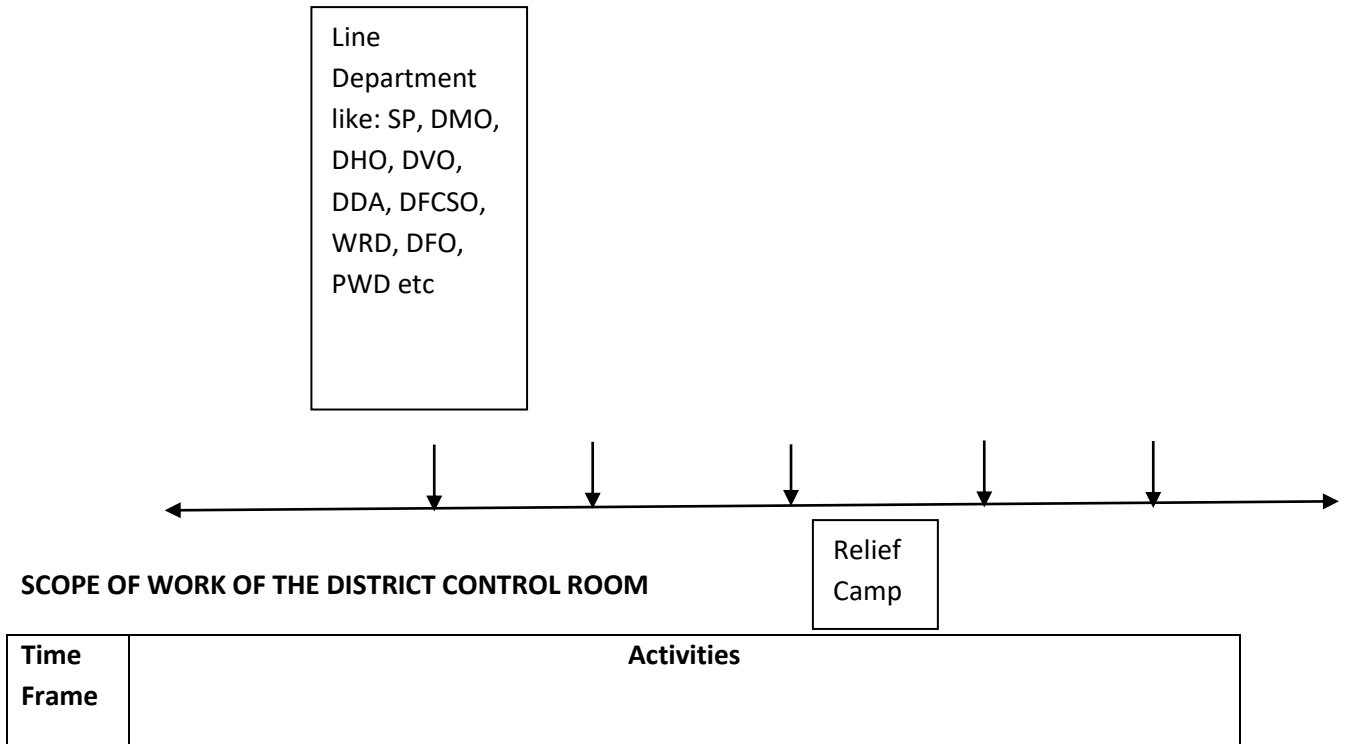
In a disaster time, the District Control Room will operate under the central authority of the DC, exercising emergency power to issue directives to all departments to provide emergency response service. He/she will also co-ordinate with the State Steering Committee for appropriate support and smooth flow of information. The Control Room should be manned round the clock. The District Control Room will be placed in the Emergency Section of the DC.

Information Flow Chart of the DCR



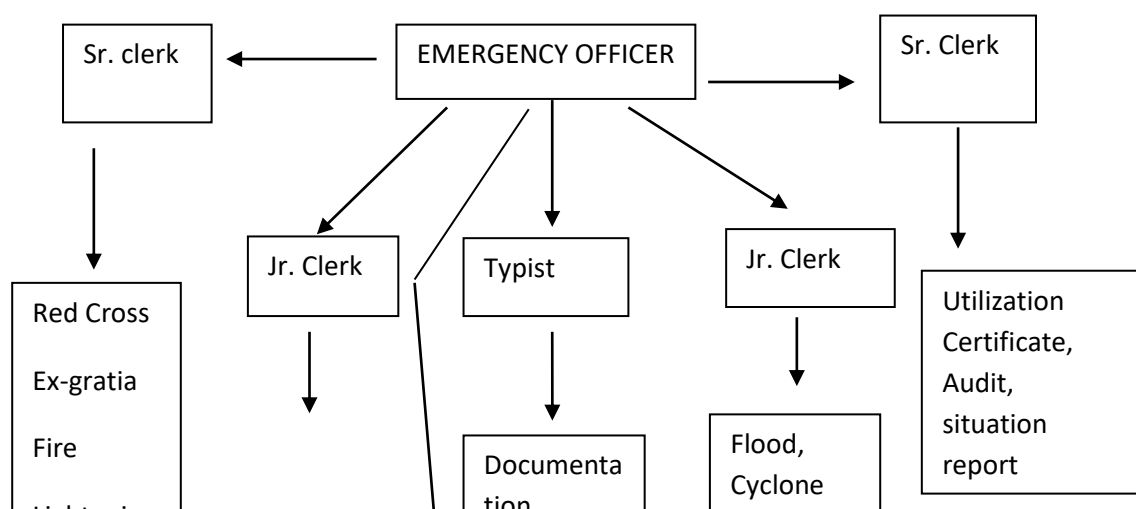
Co-ordination Structure at District Level Control Room





Normal Time	<ul style="list-style-type: none"> ▪ Ensure that all warning and communication systems, instructions are in working condition. ▪ Receive information on a routine and regular basis from the departments on the vulnerability of the various Gram Panchayat and Villages to disaster. ▪ Upgrade and update DCR according to changing scenarios in the district update data bank and maintain an inventory of resources’. ▪ Update all information. ▪ Monitor preparedness measures including simulation exercises undertaken by various departments. ▪ Identify appropriate NGOs/Private Sector Organizations, which can be assigned the task of community level preparedness. ▪ Organize post disaster evaluation and update DCR accordingly. ▪ Prepare reports and documents on district level disaster events and submit the same to Directorate of DM and SDMA ▪ Weather tracking and early warning dissemination ▪ To collect and transmit information regarding matter relating to natural calamity. ▪ Mapping of vulnerable areas ▪ Database on civil society organizations and their activities. ▪ Database on volunteers ▪ Facilitate regular meetings of civil society organizations and issue updates ▪ Flow of information to central control room in Relief Commissioner’s office and SDMA ▪ District level training of officials and NGOs in emergency response ▪ Men and material management in emergencies with proper inventory
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Diagram of Responsibilities of the DCR Staff



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Arrangement in District Control Room:**The DCR is equipped with**

- Action plans
- Vulnerability maps
- List of key contact persons during emergencies
- Database on resources of the district

During disaster, provision will be made in the Control Room for

- First aid and other basic medical relief for the staff
- A rest room with adequate facilities and
- A kitchen and lunch room

Communication:

The existing police VHF system continues to be in contact with the DCR. Besides the contact number of DDMO, Yupia and FO (DM) shall be used for receiving emergency calls and dissemination of warning. A whatsapp forum/group has been created with the title "DM Team (Papumpare District)" which is being effectively used for communication amongst the deptts.

In addition, the following facilities are to be made available in the DCR

- Telephone
- Fax
- One PC with modem and Printer
- Generator
- Weather station
- Television
- Fire extinguisher
- A soft board to display information
- A hard board to note important information

Pre-Disaster Response plan:

- Coordinated IEC activities should be initiated well in advance.

- Mock drill of preparedness should be carried out twice in a year. The mock rehearsal should start from the Control Room. This will help in finding out the preparedness level for the district level functionaries.
- Make separate plan of operation and list of required materials, tools machineries for each kind of disaster.
- Train the rescue forces with the equipment and specialize them for the different types of disaster by the experts.
- Train the Panchayat leaders / village volunteers/ Villagers for helping the affected people for the disaster of their concern.
- Half yearly review the stock of men, materials and machineries of all lined departments.
- Warning system through Police Control Room (24x7) DIPRO/AIR/DIO.
- The Incident Command Officer shall organize regular coordination meeting with all DM Committee Members, Head of office, Public leaders, NGO and senior citizen in consultation with the Chairman.
- The Incident Command Officer will liaise with all Head of office, NGO, Public Leaders and other organizations to keep their machineries and manpower in readiness to face occurrence of any type of natural disaster.
- The Incident Command Officer shall keep record of all parameter which might indicate occurrence of any type of natural disaster and intimate the concerned higher authority in weekly / daily basis.
- The Relief & Rescue Teams (Medical & Police) will be alerted by the Incident Command Officer.

During the Disaster:

- Disseminate the warning of disaster from Control Room to all concerned destination in single attempt by using mass whatsapp, announcement through radio, through PA system, through mass voice mail and ask the people who are likely to be affected, to take shelter in safer places.
- Immediately deploy the forces to clear the route of search & rescue and also to clear the traffic from the route of rescue.
- Command to the forces, NGO, SHG & volunteers to rush immediately to the affected area for search and rescue with all pre-enlisted tools and equipment for particular disaster.
- During the time of occurrence of disaster, the Nodal Officer shall liaise with all Head of office, Public Leaders and others organizations and initiate prompt measures to prevent loss of human lives and property damage.
- The Nodal Officer shall initiate immediate necessary measure for evacuations, organize Search and Rescue teams with consultation with the concerned Member which have been entrusted to this work.
- If necessary, the Nodal Officer will initiate setting up of Relief Camp for the affected people in a safer place and ensure proper supply of safe drinking water, electricity, medical facilities and rations etc. with the help of concerned departments to the relief camp.

Post Disaster

A Post- disaster evaluation should be done after the withdrawal of relief and rehabilitation activities in order to assess:

- The nature of state intervention and support,
- Suitability of the organizational structure,
- Institutional Arrangements,
- Adequacy of Operating Procedures,
- Monitoring mechanism,
- Information tools,
- Equipment,
- Communication System, etc.

CHAPTER – V

PREVENTION, MITIGATION AND RESPONSE STRATEGIES

PREVENTION MEASURES:

Prevention is always better than cure. All the measures required to be taken before flood (anticipatory stage) during the floods (concurrent stage) and after floods (post disaster stage) are incorporated into the integrated contingency plan which clearly specify details of the mechanism of coordination, monitoring and supervision of both prevention, rescue and relief operation. Analysis of vulnerability and classification of areas with reference to degrees of risks faced by the flood prone areas are tasks which should precede the preparation of the Contingency Plan which has to be tailored to meet the nature and magnitude of flood risk.

In the case of floods, the management during the various phases falls within the preview of many Departments. These departments are required to prepare a contingency plan spelling out clearly the arrangements for drafting additional personnel, their deployment and the chain of command, stock-piling of supplies and monitoring. Restoration of roads and salvaging of structures affected by floods have to be attended to by the Public Works Department; Public Health Department has to organize clearance of debris, disposal of corpses and carcasses. Its plan should also provide for prompt provision and repair of drinking water tube wells and supply of protected water to the people in the flood affected areas and also in the areas where temporary shelters are set up to accommodate people evacuated, rescued from flood affected areas as well as in marooned areas.

People in the flood-affected areas have to be immunized from water borne and other diseases. The water sources have to be disinfected. The person responsible for undertaking these works should be earmarked in advance and plans for constitution of mobile teams and establishment of field hospitals finalized.

The health of cattle in the flood-affected areas is equally important. Provision of fodder, treatment of cattle and prophylactic measures are the important items that should figure in the Contingent Plan of the Animal Husbandry Department.

The immediate responsibility of Agriculture Department is to maintain necessary stocks of seeds and other inputs and analyzes the crop damage.

The services of Police, Home Guards, National Disaster Response Force and members of National Service Scheme etc., are mobilized for rescue and relief operation. In case of major disaster help of Army, Navy and Air Force is available for rescue and relief operation and air dropping of essential commodities. They have to be trained properly to stay ever ready for immediate response to such events.

Training is also necessary for the community and local leaders so that they can respond to the disaster situation in an appropriate manner.

Following factors must be put together to minimize loss of lives, livelihood and property in disaster:

1. Event Prediction
2. Warning
3. Risk Avoidance Action
4. Emergency Plan (District Disaster Management Plan)
5. Activates of the Plan

Planning Assumptions based on Past Experiences:

Deputy Commissioner:

- Proper functioning of Control Rooms (District, Block, Circles) to be monitored
- Closure of breaches and embankment to be ensured
- Areas will be cut off from the main route
- Senior Level Officers should be deployed before the areas get cut off
- Installation of wireless systems and telephones to be ensured for communication
- Storage of food (infant food, dry food) in vulnerable pockets to be monitored
- Arrangements for keeping drainage clear to be made
- Army assistance to be kept ready
- Relief measures to be organized

Supintendent of Police

- There will be communication problem
- There will be law and order situation in the affected areas
- Army and Civil Defense assistance will be required
- Routes might be blocked with carcasses

- There will be a traffic jam on the roads

District Medical Officer

- Outbreak of epidemic or medical emergency as secondary disaster
- Contamination of water and food, requirement of adequate drugs and medical accessories
- Unclean disaster affected site
- Disruption of communication and transport facilities
- Disruption of labs and hospital, urgent need for mental health crisis council for disaster victims
- Disruption of sanitation facilities
- Loss of power and missing people in shelters may increase disease and injury

Executive Engineer, PHED

- Most of the water available will be unfit for drinking
- Existing storage bodies of water may be damaged and unusable
- There will be an alternative need (poly packs) of water to assist victims in rescue operation
- People to be informed of emergency supply of water
- Tankers and containers to be acquired for distribution of water
- Sources of possible water sources and unacceptable water sources to be identified
- Water to be distributed to camps and hospitals

Installation of Disaster Warning System

Apart from District Control Room operated by the DC office, a proposal should be placed with the Government of Arunachal Pradesh for installation of Early Warning System to track the weather report from all the sub-divisions and administrative centers. The following stations have been identified with its place of installation:

S/No.	Name of the Block	Place of installation
01.	Sagalee	ADC Office
02.	Mengio	EAC Office, BDO Office
03.	Doimukh	SDO Office, BDO Office
04.	Balijan	ADC Office, BDO Office
05.	Kimin	SDO Office

06.	Kakoi	BDO Office/CO Office
07.	Tarasso	BDO Office/CO Office
08.	Sangdupota	BDO Office/EAC Office
09.	Gumto	BDO Office/CO Office
10.	Toru/Parang/Leporiang/Silsango	BDO Office/CO Office

RESPONSE MEASURES:

For Flood/Landslide/Draught

- Guarding the weak-points: There are some weak points, which require constant watch at the time. The Engineers of PWD, RWD and WRD Department have been advised to take arrangement for deployment of their staff with required materials such as sand bags, bamboo mats, belcha etc to protect the weak points. The Superintendent of Police, Yupia has been requested to issue suitable instructions to the Thana Officers for deployment of constables, Home Guards, ITBP etc. at the weak points by obstruct cutting of embankments and roads by the miscreants. The ADC should inspect important weak point, PRI members will also offer their about the adequacy of precautionary measures taken.
- Keeping the drainage clean: The Executive Engineer, WRD/PWD/Department of UD has been instructed for clearance of drainage channels for free flow of flood water before onset of monsoon. Public should also take the initiatives.
- Storage of POL/Good items: During flood, road communicator from Circles to District HQ remains cut off for days together. The Civil Supplies Officer will ensure keeping adequate stock of POL in petrol pumps/food items during flood.
- Health Measures: For taking health measures in the event of flood/Cyclone/drought and any crisis (even related to man-made). District Medical Officer as well as other District Level Officers is kept in charge for effective supervision. Medicines, A-C Vaccine, Disinfectants etc will be kept in different zones and centers.
- Veterinary Measures: The District Veterinary Officer will remain in overall charge of the district and he will ensure proper coordination and measures are taken to contain any outbreaks. He will also arrange medicines and fodder in advance for distribution in flood-affected areas, if situation so warrants. He will arrange

transportation of the stock to block headquarters. The other field officials of Veterinary Department will make the distribution of cattle feed. They should be instructed to keep a portion of medicines from their annual quota exclusively for treatment of animal during flood. The VO is also requested to keep the stock of some medicines and vaccines for immediate utilization in flood prone areas of their sub-division. All field staff have been strictly instructed by DVO, Yupia to help Circle Officers/BDOs in the proper distribution of rice bran, food and fodder among the affected cattle owner, treatment and preventive vaccination on priority basis in marooned areas in consultation with concerned BDOs and will also supervise the work.

CHAPTER – VI

PREPAREDNESS MEASURES

ADMINISTRATIVE PREPAREDNESS FOR DIFFERENT DISASTERS:

The following steps have been taken as a part of administrative preparedness to combat any eventualities during and immediately after the disaster:

1. To keep search and rescue team in readiness for any kind of emergencies. (Action by SP, Yupia/Commandant NDRF, 12th BN /Commandant ITBP, 31st BN, Yupia)
2. To ensure that the essential commodities like food grains are stored in adequate amount during monsoon season and ensure availability of all these essential commodities during emergencies. (Action by DFCSO, Yupia)
3. To ensure that the POL (Petrol, Diesel, Kerosene etc) and LPG are stocked in sufficient quantity. During emergencies the stock should be monitored on daily basis. Strict instructions should be given to the dealers that they should ensure maximum stocking for monsoon period and whenever the stock reduces than the base line they will immediately inform DF&CSO. (Action by DFCSO, Yupia)
4. Ensure to keep all his health units such as District Hospital, CHC, PHC, such centers along with Doctors and Paramedical staff ready to deal with any kind of emergencies. (Action by DMO, Yupia)
5. To open on site medical units in case of emergencies. She shall prepare a list of health volunteers who will support the Medical department for various works such as casualty evacuation, first aid etc. (Action by DMO, Yupia)

6. To take stock of all necessary equipments and drugs most needed during and after disaster. (Action by DMO, Yupia)
7. Water supply is the most important and essential service which needs to be maintained at any given cost. The normal water supply are heavily affected during rainy season, hence the department needs to be extremely vigilant and should have alternate delivery mechanism in place. (Action by PHED)
8. To ensure supply of safe and decontaminated drinking water and also to keep sufficient stock of pipes, sockets and other equipments in readiness. (Action by PHED).
9. The Electrical Department will take special precaution during summer season to prevent damages of power stations by flood water so that power supply is not disturbed and to check the electrical line on a continuous basis. And also to arrange alternate source for providing electricity. (Action by Power Deptt.)
10. Arrangement of electric supply at rehabilitation camps, search and rescue sites, hospitals, water supply, telephone exchange, police station, control rooms and other vital installations on top priority. (Action by Power Deptt.)
11. Ensure that the drainages of the town are cleaned well so that no drainages are choked and flooded. (Action by PD DRDA/UPO/ EE WRD)
12. Ensure maintenance and restoration of the roads and bridges including foot suspension bridges and porter tracks.(Action by PWD/RWD/Highways/BRO)
13. To furnish rainfall data on daily basis to the DEOC. (Action by WRD)
14. To monitor the water level of all major rivers under the district and to alert all concerned in case water level cross danger level. If marking of water level of the rivers have not been done yet, the concerned department should initiate necessary action in this regard (Action by WRD).
15. To issue high alert warning and to stop all ongoing construction works including private buildings being carried out in vulnerable areas during the monsoon period. (Action by all Administrative Officer (outpost).
16. All illegal quarries, if any should be stopped immediately. (Action by AMDO)
17. The DEOC should be activated and made functional round the clock. The contact details of DEOC and Police Control room to be circulated to all concerned. – (Action by DDMO).
18. The control room at circle level and sub-division level are also to be activated and to circulate the notified contact details to all concerned. – (Action by all Administrative Officer (outpost).

Disaster Specific Capability Analysis with the Human Resources and Skills:

All the line departments such as Health, Veterinary, Irrigation, Police, Revenue, Electrical, PWD, WRD etc. are instructed to stay prepared with the equipments and manpower before the specified disaster seasons. They will give a list of their resources and requirements to the Disaster Management Cell well in advance so that proper preparatory measures will be at place. The NCC, NSS and Paramilitary Forces will have to prepare a list of task force for the rescue, evacuation and relief operation. They will be provided with a relief kit each and a training manual. Training should be conducted at the District, Block and village levels to ensure that the awareness for disaster mitigation is built up among the communities. Mock drill should be conducted in anticipation of disasters to enhance the skills of the task force. Lists of skilled and unskilled human resources are annexed in the annexure. The different task force has been asked for quick response during any kind of disaster.

STANDARD OPERATING PROCEDURES (SOPs) FOR PREPAREDNESS:

- I. Protocol for VIP visits: the CO, Sardar/Protocol and DIPRO have been asked for arrangement of VIP visits.
- II. Procurements of (Tents, blankets, tarpaulins & equipments etc.): The DDMO/FO and DFCSO have been asked for procurement of necessary items as well as all logistics with the help of DDMA.
- III. Networking & Sharing: The DIO and DDMO/FO have been asked for uploading of information on resources on India Disaster Resource Network (IDRM)/State Disaster Resource Network (SDRN) as well as District/State Website.
- IV. Media Management: The DIPRO and DDMO/FO have been asked for management of Media in consultation with DDMA and district control room.

CHAPTER VII

DEPARTMENT WISE EMERGENCY SUPPORT FUNCTION

NAME OF THE DEPARTMENT: POLICE DEPARTMENT PAPURPARE DISTRICT YUPIA

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	SP's office Yupia	09716836255
	Shri Jimmy Chiram, IPS		
2.	Alternate Nodal Officer	SP's Office	09436052836/9402787413
	Smti Gari Tai		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	SP's office Yupia	09436896472
	Shri Jimmy Chiram, IPS		
2.	Alternate Nodal Officer	SP's Office	09436052836
	Smti Gari Tai		
3.	Member-I	SP's Office	09402026857
	Shri B.Boje (Inspr) RI (P) Yupia		
4.	Member-2	SP's Office	09402785735
	Shri R.B. Shah SI (T), RO (P) Yupia cum OC WT		

III. (a) QUICK RESPONSE TEAM (QRTS) AT THE FIELD (Doimukh)

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	Doimukh P.S.	08118940797
	Shri B.Tangjang (Inspr.) (CI/OC P.S. Doimukh)		
2.	Member-I	Doimukh P.S.	09862813277
	Shri T.M. Nekam (SI)		
3.	Member-II	Doimukh P.S.	09854172187
	Shri M.Hussain (SI)		
4.	Member-III	Doimukh P.S.	08787613727
	Shri Balkar Singh (SI)		
	Member-IV Shri A.K.Jha (SI)	Doimukh P.S.	09436670588
	Member-V Shri Niri Rama (ASI)	Doimukh P.S.	08974372880

(b) QUICK RESPONSE TEAM (QRTS) AT THE FIELD (Balijan)

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	Balijan P.S.	08118940797
	Shri K.Sikom (Dy. SP) (SDPO Balijan)		
2.	Alternate Nodal Officer	Balijan P.S.	09366136489
	Member-I Shri T.Mai (Inspr.) (OC P.S. Balijan)		
4.	Member-II	Balijan P.S.	07005008920
	Shri T.Habung (SI)		

(c) QUICK RESPONSE TEAM (QRTS) AT THE FIELD (Sagalee)

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	Sagalee P.S.	08258939768
	Shri Inya Ete (Inspr.) (OC P.S. Sagalee)		
2.	Alternate Nodal Officer Member-I	Sagalee P.S.	09436634052

	Shri Nabam Tate (ASI)		
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(d) QUICK RESPONSE TEAM (QRTS) AT THE FIELD (Kimin)

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	Kimin P.S.	09436838925
	Shri Kime Komo (Inspr.) (OC P.S. Kimin)		
2.	Alternate Nodal Officer	Kimin P.S.	09436254589
	Member-I Shri L.Dundo (SI)		
3.	Member-II	Kimin P.S.	09436228644
	Shri Joram Takap (ASI)		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

<ol style="list-style-type: none"> Undertake search and rescue to save life of survivors and evacuate them to safer places. Proactive deployment during impending disaster situation. 		
Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
<ol style="list-style-type: none"> Formation of teams and delegation of areas. To organized awareness campaign. Emergency control room operations Identification of alternate routes. Identification of sensitive areas and disaster prone areas. Patrolling of important building/Highways etc. Keep close contact with administration. 	<ol style="list-style-type: none"> Under take search rescue works as well as evacuation of survivors and affected to safer places. Proactive deployment. Ensure traffic clearance and crowd control and safety and security of all victims, teams and their equipment. 	<ol style="list-style-type: none"> Established linkage with state/district control room. Evacuation of victims and immediate reporting to high authority. Distribution of relief packages provide by govt. and NGO's. Assist and encourage the community in road cleaning operation. Assist the affected people in hygiene, cloths and shelter. Assist the affected peoples to stabilized the situation and in restorations process.

V. TOTAL STRENGTH AVAILABLE FOR DISASTER RESPONSE :-

Sl.No.	Location/PS/OP	GD	IRBN	AAPBN	WT	FS	SB
01.	Doimukh P.S.	Inspr. -01 SI-03 ASI-02 HC-06 CT/LCT-06	ASI-01 HC-01 CT-01		ASI(T)-01 HC(T)-02	Nil	
02.	Kimin P.S.	Inspr. -01 ASI-01 HC-05 CT/LCT-04			HC(T)-01	Nil	
03.	Balijan Police Station	Inspr. -01 ASI-01 ASI (D)-01 HC-02 CT/LCT-03	HC-02 CT-07	SI-01 HC-10 CT-08	AS(T)-01	Nil	
04.	Sagalee Police Station	Inspr-01 HC-01 CT/LCT-03			HC(T)-01	Nil	
05.	OP Tarasso		SI-01 HC-05 CT-21				

NAME OF THE DEPARTMENT: NATIONAL DISASTER RESPONSE FORCE, 12 BN DOIMUKH

Brief Function of the Department:-National Disaster Response Force, 12 BN Doimukh

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	12 th Bn NDRF Doimukh, Dist-Papumpare (AP)	9485236141
	Commandant 12 th Bn NDRF Doimukh (AP)		
2.	Alternate Nodal Officer D.C OPS	12 th Bn NDRF Doimukh, Dist-Papumpare (AP)	9485235466

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
	Nodal Officer		

	D.C OPS	12 th Bn NDRF Doimukh, Dist-Papumpare (AP)	9485235466
2.	Alternate Nodal Officer	12 th Bn NDRF Doimukh, Dist-Papumpare (AP)	9485235469
	Dy. Commandant		
3.	Member-I	12 th Bn NDRF Doimukh, Dist-Papumpare (AP)	9485235468
	Team 12A		
4.	Member-2	12 th Bn NDRF Doimukh, Dist-Papumpare (AP)	9485237118
	Team 12D		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	E-Coy 12 th Bn NDRF, Itanagar	9485236119
	Coy Commander		
2.	Alternate Nodal Officer	E-Coy 12 th Bn NDRF, Itanagar	9485237153
	Team 2/IC		
3.	Member-I	E-Coy 12 th Bn NDRF, Itanagar	9485237150
	Team 12M		
4.	Member-II	E-Coy 12 th Bn NDRF, Itanagar	9485237149
	Team 12N		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Spread Awareness by conducting community awareness programme, School safety programme & capacity building programme.	Search and rescue operations First aid during disasters.	

NAME OF THE DEPARTMENT: INFORMATION AND PUBLIC RELATION, YUPIA,

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	DIPRO, Office, Yupia	9436225275
	Y.Jerang, DIPRO		
2.	Alternate Nodal Officer	DIPRO, Office, Yupia	9436637387
	Mingdu Bagang, P/Operator		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
	Nodal Officer	DIPRO Office, Yupia	9436637387
	Mingdu Bangang P/Operator		
2.	Alternate Nodal Officer	DIPRO Office Baliжан	9402469088
	Rai Talo, P/Helper		
3.	Member-I	ADC Office, Baliжан ADC, Office, Baliжан	7005623578 8729830841
	Liagi Tatung, P/Operator		
	Likha Galo, P/Helper		
4.	Member-2	ADC, Office, Sagalee ADC, Office, Sagalee	9402484694 7085532919
	Charu Tagak, P/Operator		
	Takhe Umar, P/Helper		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	DIPRO, Office, Yupia	9436225275
	Y.Jerang, DIPRO		
2.	Alternate Nodal Officer	DIPRO, Office, Yupia	9436637387
	Mingdu Banang, P/Operator		
3.	Member-I	DIPRO, Office, Baliжан	7005623578
	Laigii Tatung, P/Operator		
4.	Member-II	ADC, Office, Sagalee	9402484694
	Charu Tagak, P/Operator		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Manpower with PA equipment, Press Release		

NAME OF THE DEPARTMENT: URBAN DEVELOPMENT & HOUSING DIVISION ITANAGAR, SUB-DIVISION, YUPIA

Brief Function of the Department:-To implement Urban Poverty Alleviation Programmes, to provide basic amenities, services and property rights to slum dwellers, to construct cluster housing schemes for BPL and safai karmchari, to create infrastructure in all urban towns, to maintain urban sanitation and solid waste management, to implement drainage and sewerage system in urban areas, to clear public streets, sewers places etc, to allot and manage government estates in capital town. To maintain Housing stock, to control and regulate real estates development, to implement schemes under SUDA and DUDA (District Urban Development agency).

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	Urban Development & Housing Itanagar Division, Mowb-II Itanagar	09436055031
	Gyamar Tachund, Executive Engineer		
2.	Alternate Nodal Officer	Urban Development & Housing Sub-Division Office, Yupia	9402074411
	Tao Tadap, Assistant Engineer		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
	Nodal Officer	Urban Development & Housing Itanagar Division, Mowb-II Itanagar	9436055031
	Gyamar Tachung, Executive Engineer		
2.	Alternate Nodal Officer	Urban Development & Housing Sub-Division Office, Yupia -do-	9402074411 8787330447
	Tao Tadap, Assistant Engineer Lishi Toni(JE, Yupia)		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id		
1.	Nodal Officer	Urban Development & Housing Sub-Division Office, Yupia	9402074411		
	1.Tao Tadap, Urban Programme Officer				
	2. Lishi Toni (AUPO)			-do-	8787330447
				-do-	
	3.Techi Tahin(AUPO)				7641915332
	4. Tadar Payum(Sanitary assistant)			-do-	9402967297
	5. Bengia Jamin (JE, Kimin)	-do-	8794349430		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster

NAME OF THE DEPARTMENT: FOOD & CIVIL SUPPLIES

Brief Function of the Department:- PDS (Public Disruption System) implementing in the district like monthly drawal of Rice from FCI by theappointed PDS wholesale nominee-cum-

Carriage Contractor and distributing to the ration card holders through Fair Price Shops and also distributing SKO to the ration card holders through SKO retailers.

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	DFCSO, Yupia	9383107600
	Shri Honi Bayang,DFCSO		
2.	Alternate Nodal Officer Shri Nabam Kiron Hina, SDFCSO	SDFCSO, Yupia	9436257710

II. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

1. Doimukh Sub-division

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	SDFCSO, Doimukh	9485231363
	Shri Biri Kago		
2.	Alternate Nodal Officer	ASIFCS, Doimukh	8794308288
	Smti Nabam Ossum		

2. Kimin Sub-division

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	SIF&CS, Kimin	8826582314
	Smti. Nabam Yall		

3. Kimin Sub-division

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	ASIF&CS, Sagalee	94360808125
	Shri Tech Tamar		
2.	Alternate Nodal Officer		
3.	Member-I	LDC, Mengio (for Mengio & Silsango)	8413986559
	Shri N.Riba		

4. Kimin Sub-division

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer		

	Smti Taba Yaje	SDSIF&CS, Baliyan	9436254214
2.	Alternate Nodal Officer	ASIFCS, Sangdupota	8837306739
	Shri Repo Maro		

III. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Advance Storage of public Foodgrains only during Monsoon.		

NAME OF THE DEPARTMENT: INDUSTRIES, YUPIA

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	District Industries Centre, Yupia	9402463044
	D.T.Aka,DDI		
2.	Alternate Nodal Officer	District Industries Centre, Yupia	9436041982
	Oming Apang,ADI		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
	Nodal Officer	District Industries Centre, Yupia	9402463044
	D.T.Aka,DDI		
2.	Alternate Nodal Officer	District Industries Centre, Yupia	9436041982
	Oming Apang,ADI		
3.	Member-1	District Industries Centre, Yupia	9436050604
	G.A.Potom, EO		
4.	Member-2	District Industries Centre, Yupia	9402608079
	Nabam Yate,UDC		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	District Industries Centre, Yupia	9402463044
	D.T.Aka,DDI		
2.	Alternate Nodal Officer	District Industries Centre, Yupia	9436041982
	Oming Apang,ADI		

3.	Member-I	District Industries Centre, Yupia	9436050604
	G.A.Potom, EO		
4.	Member-II	District Industries Centre, Yupia	9402608079
	Nabam Yate,UDC		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Nil	Nil	Nil

NAME OF THE DEPARTMENT: WATER RESOURCES, ITANAGAR

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:-/E-mail ID
1.	Nodal Officer	Assistant Engineer Water Resources Division, Itanagar	9436257701 taraksima@gmail.com
	Tarak Sima		
2.	Alternate Nodal Officer	O/O Assistant Engineer Sub-Division, Itanagar Water Resources Sub-Division, Itanagar	9774301087
	Pisa Tatum		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
	Nodal Officer	O/O Assistant Engineer Sub-Division, Itanagar	8787778374
	Tadar Raj		
2.	Alternate Nodal Officer	O/O Assistant Engineer Sub-Division, Itanagar	9774150297
	Prakash Tayum		
3.	Member-I	O/O Assistant Engineer Sub-Division, Itanagar	9436050375
	Bakin Darang		
4.	Member-2	O/O Assistant Engineer Sub-Division, Itanagar	
	Hage Yaku		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	O/O Assistant Engineer Sub-Division, Itanagar	8787778374
	Tadar Raj		
2.	Alternate Nodal Officer	O/O Assistant Engineer Sub-Division, Itanagar	9774150297
	Prakash Tayum		
3.	Member-I	O/O Assistant Engineer Sub-Division, Itanagar	9436050375
	Bakin Darang		

4.	Member-II	O/O Assistant Engineer Sub-Division, Itanagar	
	Hage Yaku		
5.	Chung Yangfo	O/O Assistant Engineer Sub-Division, Itanagar	8837218613

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

State the service or specialized skill that can be provided by the Deptt.		
The services of existing labourers can be extended for construction of temporary shelters in the event of catastrophe provided construction materials are made available by Govt. at that point of time.		
Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
To keep awareness of the do's and don'ts about the Disaster	Available manpower in the form of labour shall be pressed into service.	Rehabilitation activities to be taken within the limited resources available in the form of labour.

NAME OF THE DEPARTMENT: WATER RESOURCES, DOIMUKH

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:-/E-mail ID
1.	Nodal Officer	Assistant Engineer Water Resources Division, Doimukh/Yupia	8014673964 ernichapa@gmail.com
	Nich Apa		
2.	Alternate Nodal Officer	Assistant Engineer Water Resources Sub- Division, Doimukh/Yupia	9402204230
	Nich Teli		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	Assistant Engineer Water Resources Sub- Division, Doimukh	9089450032
	Kabak Nima		
2.	Alternate Nodal Officer	Assistant Engineer Water Resources Sub- Division, Doimukh	9436224975
	R.S.Yadav		
3.	Member-I	Assistant Engineer Water Resources Sub- Division, Doimukh	9436040409
	S.P. Rai		
4.	Member-2	Assistant Engineer Water Resources Sub- Division, Doimukh	9436054637
	Chacko K.I.		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	Assistant Engineer	8132874899

	Tame Eka	Water Resources Sub- Division, Doimukh	
2.	Alternate Nodal Officer	Assistant Engineer	9436853518
	Nabam Raj Bai	Water Resources Sub- Division, Doimukh	
3.	Member-I	Assistant Engineer	
	Gichik Tabe	Water Resources Sub- Division, Doimukh	
4.	Member-II	Assistant Engineer	
	Nado Bagang	Water Resources Sub- Division, Doimukh	
5.	Yumge Padu	Assistant Engineer Water Resources Sub- Division, Doimukh	8794408322

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

State the service or specialized skill that can be provided by the Deptt.		
The services of existing labourers can be extended for construction of temporary shelters in the event of catastrophe provided construction materials are made available by Govt. at that point of time.		
Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
To keep awareness of the do's and don'ts about the Disaster	Available manpower in the form of labour shall be pressed into service.	Rehabilitation activities to be taken within the limited resources available in the form of labour.

NAME OF THE DEPARTMENT: DSO (STATISTICS), YUPIA

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:- /E-mail ID
1.	Nodal Officer	District Statistics Officer, Papumpare District, Yupia	9436068729
	E.M.Riram		
2.	Alternate Nodal Officer	Inspector of Statistics, Papumpare District, Yupia	8014383838
	Tasso Kano		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	District Statistics Officer,	

	E.M.Riram	Papumpare District, Yupia	9436068729
2.	Alternate Nodal Officer Tasso Kano	District Statistics Officer, Papumpare District, Yupia	8014383838
3.	Member-I Tai Tachak	Sub-Inspector of Statistics, Yupia	9436271032
4.	Member-2 Chukhu Hania	Sub-Inspector of Statistics, Yupia	94366660229

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer E.M.Riram	District Statistics Officer, Papumpare District, Yupia	9436068729
2.	Alternate Nodal Officer Tasso Kano	District Statistics Officer, Papumpare District, Yupia	8014383838
3.	Member-I Tai Tachak	Sub-Inspector of Statistics, Yupia	9436271032
4.	Member-II Chukhu Hania	Sub-Inspector of Statistics, Yupia	94366660229

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Nil	Nil	Nil

NAME OF THE DEPARTMENT: DEPARTMENT OF POWER

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:-/E-mail ID
1.	Nodal Officer Er.Janu Taying	Executive Engineer (E) Naharlagun Electrical Division Department of Power, Yupia	Mobile :9402690337 Landline:03602284850 FAX : 03602284865 Email id: xenneddop@gmail.com
2.	Alternate Nodal Officer Er.Nich Raja	Assistant Engineer(E) Naharlagun Electrical Sub- Division-II Niirjuli	9436227547

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	Assistant Engineer(E) Doimukh Electrical Sub-Division Doimukh	9990227561
	Er.Kabak Ripon		
2.	Alternate Nodal Officer	Assistant Engineer(E) Naharlagun Electrical Sub-Division-I Naharlagun	9436047339
	Er. Hage Napa		
3.	Member-I	Junior Engineer(E) Doimukh Electrical Sub-Division Doimukh	9436879133
	Shri Jarpak Gadi		
4.	Member-2	Junior Engineer (E) Naharlagun Electrical Sub-Division-I, Naharlagun	8974984030
	Shri T.T.Tara		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

A) Balijan, Sessa, Jote and Sangdupota and its adjoining villages.

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	Assistant Engineer(E) Balijan Electrical Sub-Division Niirjuli	9436040962
	Er. Techu Tajo		
2.	Alternate Nodal Officer		
3.	Member-I	Junior Engineer(E) Balijan Electrical Sub-Division	9436046782
	Shri Markio Padu		
	Member-II	Junior Engineer (E) Balijan Electrical Sub-Division Nirjuli	9862282882
	Shri D.S.Gupta		

B) Naharlagun from Shivid Mandir, Pappu Nallah to Lekhi Petrol Pump

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	Assistant Engineer(E) Naharlagun Electrical Sub-Division-I Naharlagun	9436047339
	Er. Hage Napa		
2.	Alternate Nodal Officer	Junior Engineer (E) Naharlagun Electrical Sub-Division-I, Naharlagun	9402077661
	Shri Suresh Legi		
3.	Member-I	Junior Engineer (E) Naharlagun Electrical Sub-Division-I, Naharlagun	8974984030
	Shri T.T.Tara		
4.	Member-II	Junior Engineer(E) Balijan Electrical Sub-Division Nirjuli	9436050687
	Shri D.T.Nair		

C) Lekhi Petrol Pump to Banderdewa via Nirjuli i/c adjoining villages.

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	Assistant Engineer(E) Naharlagun Electrical Sub-Division-II Nirjuli	8014795137
	Er. A.K.Srivastav		
2.	Alternate Nodal Officer	Junior Engineer (E) Naharlagun Electrical Sub-Division-II, Nirjuli	9436251966
	Shri Gyamer Siram		
3.	Member-I	Assistant Engineer (E) Naharlagun Electrical Sub-Division-II, Nirjuli	9402465780
	Shri Kime Tatung, Lineman		
4.	Member-II	Junior Engineer(E) Balijan Electrical Sub-Division-II Nirjuli	8794356635
	Shri Sanjit Deori, Assistant Lineman		

D) Doimukh, Yupia and Kimin i/c adjoining villages

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	Junior Engineer(E) Doimukh Electrical Sub-Division Doimukh	09436879133
	Shri Jarpak Gadi		
2.	Alternate Nodal Officer	Junior Engineer(E) Doimukh Electrical Sub-Division Doimukh	9436068654
	Shri Taba Bipu		
3.	Member-I	Junior Engineer(E) Doimukh Electrical Sub-Division Doimukh	9436227733
	Shri Chikhu Helley		

V. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

State the service or specialized skill that can be provided by the Deptt.		
<p>The sufficient number of specialized skilled worker like Lineman, Control room operator, Driver and helper shall operate round the clock in 24 hours during the disaster period till the restoration works of electrical installation are completed. The services shall be provided in 33/11 kv sub-station, Naharlagun, Nirjuli, Yupia, Kimin, Banderdewa, Holongi and Doimukh Power House.</p>		
Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Jungle clearance along 33 kv and 11 kv line and in all the Power and Distribution Sub-station started from April' 2017 i/c replacement of rusted pole and stayset.	Controlled room operator were trained for disconnection all 11 kv feeder emanating from respective 33/11 kv Sub-Station till the clearance and megger value is obtained from respective Lineman	Immediate restoration of faulty line shall be carried with the available man and materials

	of all the 11 kv feeder	and shall be charged after obtaining proper megge value.
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NAME OF THE DEPARTMENT: DEPARTMENT OF APEDA

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:-/E-mail ID
1.	Nodal Officer	APEDA, Doimukh Sub-Division	Mobile:9436291231/8837273654
	Smti Yukar Kiochik, Project Officer		
2.	Alternate Nodal Officer Smti Tana Nossum, Junior Engineer	APEDA, Doimukh Sub-Division	9436410982

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	APEDA, Doimukh Sub-Division	Mobile:9436291231/8837273654
	Smti Yukar Kiochik, Project Officer		
2.	Alternate Nodal Officer	APEDA, Doimukh Sub-Division	9436410982
	Smti Tana Nossum, Junior Engineer		
3.	Member-1	APEDA, Doimukh Sub-Division	9402941970
	Shri Tana TadumC/MTS		
4.	Member-2	APEDA, Doimukh Sub-Division	9402979711
	Shri Namam Hegia,C/MTS		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	APEDA, Doimukh Sub-Division	nabamnagaap@gmail.com
	Shri Nabam Naga, Junior Engineer		
2.	Alternate Nodal Officer	APEDA, Doimukh Sub-Division	9436410982
	Smti Tana Nossum, Junior Engineer		
3.	Member-I	APEDA, Doimukh Sub-Division	9402941970
	Shri Tana Todu,C/MTS		
4.	Member-II		

	Shri Nabam Hegia, C/MTS	APEDA, Doimukh Sub-Division	942979711
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IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Nil	Nil	Nil

NAME OF THE DEPARTMENT: DEPARTMENT OF DTO (TOURISM)

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:-/E-mail ID
1.	Nodal Officer	District Tourism Officer	8974365394
	Shri Tater Mize		
2.	Alternate Nodal Officer Smti Rechi Lugnya	Tourist Information Officer	9856028412

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	District Tourism Officer	8974365394
	Shri Tater Mize		
2.	Alternate Nodal Officer	Tourist Information Officer	9856028412
	Smti Rechi Lugnya		
3.	Member-1	Peon	8731042926
	Smti Tame Posi		
4.	Member-2		
	Shri Tasso Tam Yadhe	Contg.	7642032822

III. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Nil	Nil	Nil

NAME OF THE DEPARTMENT: DEPARTMENT OF HORTICULTURE

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:-/E-mail ID
1.	Nodal Officer	District Horticulture Officer,	9436637900
	Shri Joram Bath,(i/c DHO)		

		Papumpare District, Yupia	
2.	Alternate Nodal Officer Shri Tagom Ronya, HDO	District Horticulture Officer, Papumpare District, Yupia	9436050708

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer Shri Phassang Sikiong, HMO	District Horticulture Officer, Papumpare District, Yupia	7005238115
2.	Alternate Nodal Officer Smti D.Neog, UDC	District Horticulture Officer, Papumpare District, Yupia	8257097071
3.	Member-1 Shri Kipa Talar, UDC	District Horticulture Officer, Papumpare District, Yupia	9436068791
4.	Member-2 Smti H.Rottom, LDC	District Horticulture Officer, Papumpare District, Yupia	8416045367

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No.
1.	Noda Officer Shri C.K.Yayum, HDO	Sub Divisional Horticulture Officer, Sagalee	8258808985
2.	Alternate Nodal Officer Shri Milo Tara, HDO	Horticulture Development officer, Balijan	9436898212
3.	Member-I Shri Tapi Abing, HDO	Horticulture Development Officer, Mengio	8256983996
4.	Member-II Shri Phassang Sikiong, HMO	District Horticulture Officer, Papumpare District, Yupia	7005238115

V. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Nil	Nil	Nil

NAME OF THE DEPARTMENT: EDUCATION PAPUMPARE DISTRICT, YUPIA,

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	Yupia Papumpare District (A.P)	9436816609

	Nyagi Riba, DDSE		
2.	Alternate Nodal Officer	Yupia Papumpare District (A.P)	8730949183
	Gollo Tacheng, DPC (ISSE)		

NAME OF THE DEPARTMENT: DOIMUKH HIGHWAY DIVISION, PWD, YUPIA

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	Executive Engineer, Doimukh Highway Division Yupia	9436041097 eenhdoimukh@gmail.com
	Er. Bini Pelen		
2.	Alternate Nodal Officer	Assistant Engineer, NH Sub-Division Doimukh	9436042314 tachutana@gmail.com
	Er. T.T.Tara		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	Executive Engineer, Doimukh Highway Division Yupia	9436041097 eenhdoimukh@gmail.com
	ER. Bini Pelen		
2.	Alternate Nodal Officer	Assistant Engineer, NH Sub-Division Doimukh	9436042314 tachutana@gmail.com
	Er. T.T.Tara		
3.	Member-I	Junior Engineer, NH Sub-Division Doimukh	9436042019 tyagidmk@gmail.com
	Er. S.K.Tyagi		
4.	Member-2	Junior Engineer, NH Sub-Division Doimukh	9436254150 omomichi@gmail.com
	Er. Michi Omo		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	Assistant Engineer, NH Sub-Division Doimukh	9436042314 tachutana@gmail.com
	Er. T.T.Tara		
2.	Alternate Nodal Officer	Junior Engineer, NH Sub-Division Doimukh	9436042019 tyagidmk@gmail.com
	Er. S.K.Tyagi		
3.	Member-I	Junior Engineer, NH Sub-Division Doimukh	9436254150
	Er. Michi Omo		

			omomichi@gmail.com
4.	Member-II	Junior Engineer, NH Sub-Division Doimukh	8794303288 techiguna@gmail.com
	Er. Techi Guna		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Information and identification of disaster vulnerable areas.	Monitoring/Supervising the restoration/renovation works	Report, assessment of damages and restoration/maintenance/renovation of road works.

NAME OF THE OFFICE: ADC, SAGALEE

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos./Fax:-/E-mail ID
1.	Nodal Officer	ADC, Sagalee	9436638859
	Ms. S. Lowang		
2.	Alternate Nodal Officer Ms. Margam Bagra	CO, Sagalee	8974328817

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	PWD, Sagalee	9436229780
	E.E.Nabam Takar		
2.	Alternate Nodal Officer	CO, Sagalee	8974328817
	Ms. Margam Bagra		
3.	Member-1	HDO, Sagalee	8256983996
	Tapi Abing		
4.	Member-2		
	Punyo Uya	ADO, Sagalee	9436259271

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Noda Officer	RWD, Sagalee	9436041368
	E.E. Techi Totu		
2.	Alternate Nodal Officer		

	E.E.Teli Dotto	PHED & WS	9436632023
3.	Member-I	CDPO, Sagalee	9436221491
	Shri S.C.Tok		
4.	Member-II	BDO, Sagalee	9436898252/8794306093
	Shri Kapa Rai		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Nil	Nil	Nil

NAME OF THE OFFICE : ADC, BALIJAN

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	ADC, Balijan	9436054034
	Tasso Gambo, APCS		
2.	Alternate Nodal Officer	EAC Balijan	9436897484
	M.N. Tamo, APCS		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
	Nodal Officer	ADC, Balijan	9436054034
	Tasso Gambo, APCS		
2.	Alternate Nodal Officer	EAC Balijan	9436897484
	M.N. Tamo, APCS		
3.	Member-I		
	Kamdram Sikom, APCS, SDPO Balijan		
4.	Member-2		
	Dr.Taw Kaku, SMO,CHC Balijan		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
1.	Nodal Officer	SDPO Balijan	9436645888/7005619719
	Kamdram Sikom, APCS, SDPO Balijan		

2.	Alternate Nodal Officer	OC PS Balijan	9402405998
	Inspr. Tarun Mai		
3.	Member-I		
	Millo Tara, HDO, Balijan		
4.	Member-II		
	Dr.Tayeing Taje, MO CHC Balijan		

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Hollongi NDRF Camp	Hollongi NDRF Camp	Hollongi NDRF Camp

NAME OF THE OFFICE: SUB DIVISIONAL DOIMUKH

I. QUICK RESPONSE TEAM

Sl.No.	Name/Designation	Official Address	Contact Nos.
1.	Nodal Officer	Sub-Divisional	9436639569
	Shri Mokar Riba, SDO		
2.	Alternate Nodal Officer	OC,PS, Doimukh	8118940797
	Shri B.Tazing, Inspector, Officer in charge, PS, Doimukh		

II. QUICK RESPONSE TEAM (QRTS) AT THE HQS

Sl.No	Name/Designation	Official Address	Contact Nos.
	Nodal Officer	SDO, Office Doimukh	9436299014
	Dr. Nikita Panggam, Circle Officer		
2.	Alternate Nodal Officer	PS, Doimukh	8974372880
	Shri Niri Rama, ASI		
3.	Member-I	Doimukh	708591247
	Shri Nabam Epo, HGB		
	Shri Teli Sombel, UDC (Member)		
4.	Member-2		

III. QUICK RESPONSE TEAM (QRTS) AT THE FIELD

Sl.No	Name/Designation	Official Address	Contact No./email id
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1.	Nodal Officer	CD-Block Doimukh	9485236218
	Shri Niba Taya, BDO, CD-Block Doimukh		
2.	Alternate Nodal Officer	CD-Block Doimukh	8974131932
	Dr. Taw Tagu, Veterinary Officer		
3.	Member-I	Doimukh Bazar	9436091139
	Shri Tana Agul, President (member)		
4.	Member-II Shri Taba Gagung, Sr. Manager (member)	NEEPCO	9436895558

IV. SERVICES OR SPECIALIZED SKILL THAT CAN BE PROVIDED BY THE DEPTT.

Activities by the deptt.		
Pre- Disaster	During Disaster	Post Disaster
Serve pre- Notice to all vulnerable area cautionary		Provide relief material and prepare loss assessment report

CHAPTER VIII

RECOVERY AND REHABILITATION

DISBURSEMENT OF RELIEF:-

Relief assistance in kind or cash will be rendered to the actual victims on the basis of loss assessment reports submitted by the Circle Level Executive Committee (CLEC) concern. The Village authorities and Panchayat leaders will be also involved in the disbursement of relief materials. Assessment of loss of life, livestock, properties, dwelling houses, etc. will be done through the existing CLEC. The emergency DEC (Distt Executive Committee) meeting shall be convened to analyze all the cases for grant of relief to affected people as soon as possible.

CLOSURE OF RELIEF CAMP:-

The relief camps set up for shelter of the affected people will be closed after normalization of the situation. Proper stock of inventories shall be maintained by the officer in charge of the relief camp. Materials used shall be returned to the respective persons/ agencies. Records of relief measures undertaken will also be closed and retained in safe custody.

RESTORATION OF INFRASTRUCTURE:-

Rehabilitation measures as finalized by the DEC will be implemented in the right earnest through the department concern. The repairing of all the critical public systems ie, water supply systems, electrical lines, telephone lines, roads and bridges will be undertaken by the respective department on priority, so that the basic amenities be available to the people. It helps restore normalcy in the area. After restoration of basic amenities the necessary repairs of school and hospitals will be undertaken. Because reopening of schools is very important for restoring the normalcy of life. Similarly, the hospitals must begin to provide critical health services immediately.

On receipt of financial aid from central or state government the DEC will distribute the same to the victims for repairing of the houses in accordance with damage estimates. If necessary, a small booklet shall be prepared for demonstrating simple techniques of repairs and strengthening of walls and roof, also engineers will be appointed at the local level to supervise the reconstruction or restoration program wherever necessary. The help of NGOs, self help groups and other organizations ie, Army and Para-military forces will be sought for if situation arises during reconstruction and rehabilitation process. Also reconstruction of houses will be taken up under PMGRY, IAY, Rural Habitat Development, DDPF and other Govt. schemes.

RECOGNITION OF GOOD WORK:-

All the personnel and departments or agencies, NGOs etc. will be commended suitably for their active and unflinching support and help at the time of need, by District Administration. Also, the concern local administrative Officer will do the needful for visit of the VIPs in the affected areas.

CHARTER OF ROLES & RESPONSIBILITIES:

Sl No	Nature of work	Designated Officers	Remarks
1.	Supply & distribution of essential commodities and relief items (including requisitioning, rationing, air dropping of food items)	ADC, DSP, DFCSO, DDMO	SDO will headed the team at Sub-Divisional level and CO will headed the team at circle level
2.	Health education, First Aid, Supply of Medicine	ADC, DMO	
3.	Water Supply & Sanitation and awareness generation	EAC(Jud), EE, PHED	
4.	Arrangement of Power Supply	EAC(Jud), EE, Power	
5.	Arrangement of Clothing	EAC(GA), ADTH	
6.	Arrangement of Shelter	EAC Nazarath, DDSE/ HM/ PRI members, Designated emergency centers to be notified by Dist Administration	
7.	Arrangement of Transport ,Ferry and air sorties/evacuations	EAC MV,DMO SS-APST,DF&CSO	
8.	Employment generation-urban area	DD (UD), DL&EO	
9.	Employment generation-rural area	PD(DRDA), BDOs, DL&EO	
10.	Repair/ reconstruction/ renovation of infrastructures (buildings, bridges, roads, drainages, sewages, power supply, water supply etc)	BRO, EE (PWD,RWD,WRD, Power, HPD, E&M,PHED, Drilling), PD,DD(UD),PSUs	
11.	Maintenance of Law & Order	DC, SP,EAC(J) OCs	
12.	Trauma Counseling	DMO, Administrative officers NGOs	
13.	Resource/Fund Mobilization	DC, All HODs	

14.	Damage & Loss Assessment Team	To be constituted by District Administration	
15.	Collection and Dissemination of Information	SP, DIO, DIPRO, Local Media, Spoke Person will be designated by District Administration	
16.	Re-opening and re-establishment of all offices, institutions and business establishment	District Administration, All HODs, Public representatives Panchayat members, Public Leaders ,All Welfare Association & Organizations, NGOs, SHGs Volunteers,	

CHAPTER – IX

INCIDENT ACTION PLAN (IAP)

Responsible Officer (RO):

IRS constitutes an important part of the Disaster Response at the District Level which will help the disaster response in the district. It will also help to reduce chaos and confusion during response. Everyone will know what has to be done and who is in command. The important thing is to get the team members trained in their respective roles. A time bound strategy with fixed responsibilities is essential to achieve this objective. As per the guidelines framed by the NDMA the RO of the district has to identify the suitable officers at different levels for the various positions in the IRS organizational structure and formation of IRTs at District, Sub-Division and Circle Level through issuing of Standard Orders at respective levels.

The Deputy Commissioner being the head of the district administrative set up and chairperson of the DDMA are designated as the RO of the district. The DC may delegate some of his functions to the ADC for the day to day supervision and management of the incident and he will function as an Incident Commander (IC) of the district. They will however remain fully briefed by Emergency Operation Center (EOC) and Incident Commander (IC) and be aware of all developments and progress of response activities at all times.

For quick discharge of its duties and functions during emergencies the DC will consider the setting up for an AREA Commander (AC). In this context all ADCs will act as AC of their respective areas, if the situation considered beyond the control of AC then all the administrative out post officers will act as an AC for their respective jurisdictions.

1. Co-ordination of Response at District Level:

- i) The head of different departments in the district will have separate roles to play depending on the nature and kind of disaster. The roles and responsibilities of the members of the DDMA will be decided in advance in consultation with the concerned members. The roles of other line departments also have to be clearly

delineated in various disaster situations in the District DM Plan which will be duly approved by the State Govt. so that there will be no ambiguity about their functions during response.

- ii) The DC/RO will issue a Standing Order for formation of IRT at District headquarters/Sub-Division/Circle levels. He will ensure that appropriate and experienced officers are selected for IRTs.
- iii) The selection of the Officer Section Chief (OSC) will however depend on the nature of the disaster. In case of flood and earthquakes reaching the affected area, rescuing the affected people and providing relief to them is the main task of the responders. People have to leave home in a hurry and they are not able to take away their valuables. These abandoned houses become vulnerable.
- iv) The relief materials while being transported also become prone to loot. In such cases, Police and Armed Forces are the best suited to handle and lead the operations. In case of fire at District level, it will be the Fire Officer (Officer-in-charge) who will be appropriate officer to handle the situation. In case of health related disaster, it would be the District Medical Officer and so on. In case of Sub-Division, Block & Circle, the respective heads of officer will function as the IC in their respective IRTs. During the pre-disaster period, the RO will ensure capacity building of all IRT members in their respective roles and responsibilities may brief in length

2. Roles and Responsibilities of RO:

- i) Ensure that IRTs are formed at District, Sub-Division, Block/Circle levels and IRT is integrated in the District DM Plan as per Section 31 of the DM Act, 2005.
- ii) Ensure web based/on line Decision Support System (DSS) is in place in EOC and connected with Sub-Division and Block/Circle level IRTs for support.
- iii) Ensure that all toll free numbers existing for Police, Fire and Medical support etc. are linked to the EOC for response, command and control.
- iv) Obtain funds from State Govt. as recommended by the FC and ensure that a training calendar for IRTs of District is prepared and members of IRTs are trained through ATI and other training institutions of the District.
- v) Appoint & Delegate authorities to the IC.
- vi) Activate IRTs at District headquarter, Sub-Division, Block/Circle levels as and when required.
- vii) Decide overall incident objectives, priorities and ensure that various objectives do not conflict with each other.
- viii) Ensure that Incident Action Plan (IAP) is prepared by the IC and implemented.
- ix) Remain fully briefed on the IAP and its implementation.
- x) Coordinate all response activities.
- xi) Give direction for the release and use of resources available with any departments of the Govt., Local Authorities, private sector etc. in the district.
- xii) Ensure that local Armed Forces Commanders are involved in the planning process and their resources are appropriately dovetailed, if required.

- xiii) Ensure that local Armed Forces arrive in support for disaster response, their logistic requirements like camping grounds; portable water, electricity and requirement of vehicles etc. are sorted out.
- xiv) Appoint a Nodal Officer (NO) at the District level to organize Air Operations in coordination with the State and Central Govt. Also ensure that all ICs of IRTs of the District are aware of it.
- xv) Ensure that the NGOs carry out their activities in an equitable and non-discriminatory manner.
- xvi) Deploy the District Headquarter IRTS at the incident site, in case of need.
- xvii) Ensure that effective directory of personnel and a safe operating environment.
- xviii) In case the situation deteriorates; the RO may assume the role of the IC and may seek support from the state level RO.
- xix) Mobilize experts and consultants in the relevant fields to advise and assist as he may deem necessary.
- xx) Procure exclusive or preferential use of amenities from any authority or person.
- xxi) Conduct post response review on performance of IRTs and take appropriate steps to improve performance, and
- xxii) Take other necessary actions as the situation demands.

3. Roles & Responsibilities of IC:

- i. Obtain information on:
 - a) Situation status like number of people and the area affected etc.
 - b) Availability and procurement of resources.
 - c) Requirement of facilities like ICP, Staging Area, Incident Base, Camp, Relief Camp etc.
 - d) Availability and requirements of communication system.
 - e) Future weather behavior from IMD and
 - f) Any other information required for response from all available sources and analyze the situation.
- ii. Determine incident objectives and strategies based on the available sources and analyze the situation.
- iii. Establish immediate priorities, including search & rescue and relief distribution strategies.
- iv. Assess requirements for maintenance of law and order, traffic etc. if any at the incident site and make arrangements with help of the local police.
- v. Brief higher authorities about the situation as per IRS incident briefing form 001 annexed in Annexure-I and request for additional resources if required.
- vi. Extend support for implementation of Area Commander (AC) and Unified Command (UC) if considered by the RO.
- vii. Establish appropriate IRS organization with Sections, Branches, Divisions and Units based on the span of control and scale of the incident.
- viii. Establish ICP at a suitable place. There will be one ICP even if the incident is multi jurisdictional. Even a mobile van with complete communication equipment and appropriate personnel may be used as ICP. In case of total destruction of

buildings, tents or temporary shelters may be used as ICP. If appropriate or enough space is not available other sections can function from a different convenient location. But there should be proper and fail safe contact with the ICP in order to provide quick assistance.

- ix. Ensure that the IAP is prepared.
- x. Ensure that team members are briefed on performance of various activities as per IAP.
- xi. Approve and authorize the implementation of an IAP and ensure that IAP is regularly developed and updated as per debriefing of IRT members. It will be reviewed every 24 hours and circulated to all concerned.
- xii. Ensure that planning meetings are held at regular intervals. The meetings will draw out an implementation strategy and IAP for effective incident response. The decision to hold this meeting is solely the responsibility of the IC. Apart from other members, ensure that PSC attend all briefing and debriefing meetings.
- xiii. Ensure that all Sections or Units are working as per IAP.
- xiv. Ensure that adequate safety measures for responders and affected communities are in place.
- xv. Ensure proper coordination between all Sections or the IRT, agencies working in the response activities and make sure that all conflicts are resolved.
- xvi. Ensure that computerized and web based IT solutions are used for planning, resource mobilization and deployment of trained IRT members.
- xvii. Consider requirement of resources, equipment which are not available in the functional jurisdiction, discuss with PSC and LSC and inform RO regarding their procurement.
- xviii. Approve and ensure that the required additional resources are procured and issued to the concerned Sections, Branches and Units etc. and are properly utilized. On completion of assigned work, the resources will be returned immediately for utilization elsewhere or to the department concerned.
- xix. If required, establish contact with PRIs, DBOs and NGOs etc. and seek their cooperation in achieving the objectives of IAP and enlist their support to act as local guides in assisting the external rescue and relief teams.
- xx. Approve the deployment of volunteers and such other personnel and ensure that they follow the chain of command.
- xxi. Authorize release of information to the media.
- xxii. Ensure that the record of resources mobilized from outside is maintained so that prompt payment can be made for hired resources.
- xxiii. Recommend demobilization of the IRT, when appropriate.
- xxiv. Review public complaints and recommend suitable grievance redressal measures to the RO.
- xxv. Ensure that the NGOs and other social organizations deployed in the affected sites on completion of the incident response.
- xxvi. Ensure preparation of After Action Report (AAR) prior to the demobilization of the IRT on completion of the incident response.
- xxvii. Perform any other duties that may be required for the management of the incident.

- xxviii. Ensure that the record to various activities performed (IRS Form-004 annexed in Annexure-IV) by members of Branches, Divisions, Units are collected and maintained in the Unit Log (IRS Form-003) in Annexure-III, and
- xxix. Perform such other duties as assigned by RO.

4. Roles & Responsibilities of Area Commander (AC):

Area commander is activated when span of control becomes very large either because of geographical reasons or because of large number of incidents occurring at different places at the same time. Area Command may also be activated when a number of administrative jurisdictions are affected. It provides closure supervision, support to the IRTs and resolution of conflicts locally. The roles and responsibilities of AC are:

- i. Ensure that incident management objectives are met and do not conflict with each other.
- ii. Allocate critical resources according to identified priorities.
- iii. Ensure resolution of all conflicts in his jurisdiction.
- iv. Ensure effective communications.
- v. Identify critical resources needs and liaise with the Emergency Operating Centre (EOC) for their supply.
- vi. Provide for accountability of personnel and ensure a safe operating environment and
- vii. Perform any other tasks as assigned by the RO.

5. Roles & Responsibilities of Information and Media Officer (IMO):

The IMO is the point of contact to assist the IC for media briefing. He also initially documents ongoing activities of response. The roles and responsibilities of IMO are:

- i. Prepare and release information about the incident to the media agencies and others with the approval of IC.
- ii. Jot down decisions taken and directions issued in case of sudden disasters when the IRT has not been fully activated and hand it over to the PS on its activation for incorporation in the IAP.
- iii. Ask for additional personnel support depending on the scale of incident and workload.
- iv. Monitor and review various media reports regarding the incident that may be useful for incident planning.
- v. Organize IAP meetings as directed by the IC or when required.
- vi. Coordinate with IMD to collect weather information and disseminate it to all concerned.
- vii. Maintain record of various activities performed as per IRS Form-004, and
- viii. Perform such other duties as assigned by RO/IC.

6. Roles & Responsibilities of Liaison Officer (LO):

The LO is the focal point of contact for various line departments, representative of NGOs, PRIs, CBOs etc participating in the response. The LO is the point of contact to assist the first responders, cooperating agencies and line departments. The roles & responsibilities of LO are:

- i. Maintain a list of concerned line departments, agencies ICBOs, NGOs Volunteers etc. and their representatives at various locations.
- ii. Carry out liaison with all concerned agencies including NDRF and Armed Forces and line departments of Govt.
- iii. Monitor operations to identify current or potential inter-agency problems.
- iv. Participate in planning meetings and provide information on response by participating agencies.
- v. Ask for personnel support if required.
- vi. Keep the IC informed about arrivals of all the Government and Non-Government agencies and their resources.
- vii. Help in organizing briefing sessions of all Government and Non-Governmental agencies with the IC.
- viii. Maintain record of various activities performed as per IRS Form-004, and
- ix. Perform such other duties assigned by IC.

7. Roles & Responsibilities of Safety Officer (SO):

The SO's function is to develop and recommend measures for ensuring safety of personnel and to assess and anticipate hazardous and unsafe situations. The SO is authorized to stop or prevent unsafe acts. He also gives general advice on safety of affected communities. The roles and responsibilities of SO are:

- i. Recommend measures for assuring safety of responders and to assess or anticipate hazardous and unsafe situations and review it regularly.
- ii. Ask for assistance and assign responsibilities as required.
- iii. Participate in planning meetings for preparation of IAP.
- iv. Review the IAP for safety implications.
- v. Obtain details of accidents that have occurred within the incident area if required or as directed by IC and inform the appropriate authorities.
- vi. Review and approve the Site Safety Plan as and when required.
- vii. Maintain record of various activities performed as per IRS Form-004 and
- viii. Perform such other duties as assigned by IC.

THE INCIDENT RESPONSE SYSTEM – DISTRICT HQ

Sl.No.	CHARTER OF DUTY	DESIGNATION
01.	Incident Commander	Deputy Commissioner
02.	Deputy Incident Commander	Addl. Deputy Commissioner
03.	Safety Officer	Superintendent of Police
04.	Liaison Officer	DDMO/FO and DFO
05.	Information and Media Officer	DIPRO
06.	Operation Section Chief	Superintendent of Police
07.	Staging Area Manager	EE (PWD)/DDSE
	Rescue & Response Branch	Concerned Circle Officer
	Natural Disaster	Fire Officer
	Epidemic and Health Hazard	DMO
	Manmade Disaster	Dy. Supdt. of Police
	Transport (Rail, Water and Air Units)	DTO/EAC (MV)
08.	Planning Section Chief	Addl. Deputy Commissioner I/c
	Situation Unit	EAC (Jud)
	Resource Unit	DPO/DHO & DDA/MO
	Documentation Unit	DDMO/FO
	Demobilization Unit	EAC (TPT)/Dy. Supdt. Of Police/DDMO/DTO (Foreman)
09	Logistic Section Chief	CO (Naz)
	a) Service Branch	CO (Naz)
	i. Communication Unit	DIPRO/DDMO
	ii. Medical Unit	DMO
	iii. Food Unit	DF&CSO

b) Support Branch	EAC (Estt.)
i. Resource Provisioning Unit	EE (PWD) Doimukh, DDSE
ii. Facilities Unit	EE (RWD) / EE (Power) / Electrical / Highway /SDO (BSNL)
iii. Ground Support Unit	EE (PHED)/WRD/DD, ICDS
c) Finance Unit	CO (Naz)/FAO
i. Time Unit	DDMO
ii. Compensation Unit	DDMO in coordination with DDA and other Admin Officers
iii. Procurement Unit	DDMO/FAO
iv. Cost Unit	FAO/DDMO

ABBREVIATIONS:

DDMP	:	District Disaster Management Plan
DDMA	:	District Disaster Management Authority
DM	:	Disaster Management
DCR	:	District Control Room
CR	:	Control Room
DEOC	:	District Emergency Operating Centre
DC	:	Deputy Commissioner
SP	:	Superintendent of Police
ADC	:	Additional Deputy Commissioner
EAC	:	Extra Assistant Commissioner
CO	:	Circle Officer
DF&CSO	:	District Food and Civil Supply Officer
DMO	:	District Medical Officer
DHO	:	District Horticulture Officer
NGO	:	Non Governmental Organization
CBO	:	Community Based Organization
SHG	:	Self Help Group
VIP	:	Very Important Person
SR&FA	:	Search &Rescue and First Aid
AC	:	Area Commander
ADC	:	Additional Deputy Commissioner
CBRN	:	Chemical, Biological, Radiological and Nuclear
CD	:	Civil Defense
CEO	:	Chief Executive Officer
CMG	:	Crises Management Group
CMO	:	Chief Medical Officer

CPMFs	:	Central Para Military Forces
CRF	:	Calamity Relief Fund
DDMP	:	District Disaster Management Plan
DM	:	District Magistrate
DSS	:	Decision Support System
ESF	:	Emergency Support Function
ETA	:	Expected Time Arrival
HQ	:	Head Quarter
IAP	:	Incident Action Plan
IC	:	Incident Commander
IMD	:	Indian Meteorological Department
IRS	:	Incident Response System
LG	:	Lt. Governor
LS	:	Logistic Section
LSC	:	Logistic Section Chief
MHA	:	Ministry of Home Affairs
MoD	:	Ministry of Defense
NCC	:	National Cadet Corps
NDRF	:	National Disaster Response Fund/Force
NO	:	Nodal Officer
NSS	:	National Service Scheme
OS	:	Operation Section
OSC	:	Operation Section Chief
PRIs	:	Panchayati Raj Institutions
PS	:	Planning Section
PSC	:	Planning Section Chief
RO	:	Responsible Officer
SDM	:	Sub-Divisional Magistrate
SDMA	:	State Disaster Management Authority
SDO	:	Sub-Divisional Officer
SDRF	:	State Disaster Response Fund/Force
SO	:	Safety Officer
SOPs	:	Standard Operating Procedures
UC	:	Unified Command
ULBs	:	Urban Local Bodies

OPERATIONAL GUIDELINES OF WHAT TO DO DURING DISASTERS

Operational Guidelines of What to do in the event of a Cyclone:

Do's	Don'ts
<ol style="list-style-type: none"> 1. Listen to the Radio/TV/Public Addressing System for advance information and advice. 2. Allow considerable margin for safety 3. A cyclone may change direction, speed or intensity within a few hours, so stay tuned to the radio/TV for updated information. 4. Tape up large windows to prevent from shattering 5. Move to the nearest shelter or vacate the area if this is ordered by the appropriate government agency. 6. Stay indoors and take shelter in the strongest part of the house/society. 7. Open windows on the sheltered side of the house if the roof begins to lift. 8. Find shelter if you are caught out in the open 	<ol style="list-style-type: none"> 1. Do not go outside. 2. Be away of fallen power lines, damage bridges and structures. 3. Do not go for side sightseeing

Operational Guidelines of What to do in the event of a Flood:

Do's	Don'ts
<ol style="list-style-type: none"> 1. Listen to the Radio/TV/Public Addressing System for advance information and advice. 2. Disconnect all electrical appliances and move all valuable personal and household goods and clothing out of reach of flood water. If you are warned of if you suspect that flood waters may reach the house. 3. Move vehicles, Farm animals and Movable goods to the highest ground nearby. 4. Turn off electricity, gas if you have to leave the house. 5. Lock all outside doors and windows if you have to leave the house. 6. If you have to evacuate, do not return until advice. 	<ol style="list-style-type: none"> 1. Do not enter floodwaters on foot if you can avoid it. 2. Never wander around a flooded area. 3. Do not allow children's to play in, or near, floodwaters. 4. Do not drive into water or unknown death and current. 5. Do not eat food or drink water, which is affected by flood water.

Operational Guidelines of What to do in the event of a Heat Wave:

Do's	Don'ts
<ol style="list-style-type: none"> 1. Listen to the Radio/TV/Public Addressing System for advance information and advice. 2. Finish the work at the morning or leave it to the evening. 3. Drink sufficient water and take food. 4. Keep your head away from the direct heat. Use clothes, cap, umbrella or glasses. 5. Keep stock water with you. 6. Wear light dresses. 	<ol style="list-style-type: none"> 1. Avoid standing under direct sun. 2. Avoid long drives.

Operational Guidelines of What to do in the event of a Drought Situation:

Do's	Don'ts
<ol style="list-style-type: none"> 1. Save water and stock water. 2. Arrange for alternate cropping. 3. Contact nearest agriculture officer. 	<ol style="list-style-type: none"> 1. Stop disutility of water

Operational Guidelines of What to do in the event of a Tornado:

Do's	Don'ts
<ol style="list-style-type: none"> 1. Listen to the Radio/TV/Public Addressing System for advance information and advice. 2. Turn off electricity. 3. Keep away from old, tall or ditched buildings, electricity wires, slopes and walls, which are liable to collapsed. 	<ol style="list-style-type: none"> 1. Do not run and do not wander round the streets. 2. Keep away from buildings, walls slopes, electricity wires and cables & stay in the vehicle.

Operational Guidelines of What to do in the event of an Earthquake:

Do's	Don'ts
<ol style="list-style-type: none"> 1. Listen to the Radio/TV/Public Addressing System for advance information and advice. 2. Teach all members of your family how to turn off the electricity, water and gas supply. 3. Protect yourself by staying under the lintel of an inner door, in the corner of a room, under a table or even under a bed. 4. Keep away from old, tall or ditched buildings, electricity wires, slopes and walls, which are liable to collapsed. 5. Stop the vehicle away from building, walls, slopes, electricity wires and cables. 6. Live your badly damaged house. 	<ol style="list-style-type: none"> 1. Do not run and don not wander round the streets. 2. Keep away from buildings, walls, slopes, electricity wires and cables & stay in the vehicle. 3. Do not rush to the doors or exits, ever use the lifts keep well away from windows, mirrors, chimneys and furniture. 4. Do not rush to the doors or exists, never use the lift. 5. Avoid places where there is a use electric wire and don not touch any metal object in contact with them. 6. Do not re-enter badly damaged buildings and do not go near damage structures.

7. Collect water containers, food items and ordinary and facial medicines.	
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IMPORTANT CONTACT DETAILS OF PAPUMPARE DISTRICT**DIRECTORATE OF DISASTER MANAGEMENT, ITANAGAR**

S/N	Name	Designation	Mobile
01	Shri AtulTayeng	Director	8730804663

02	Shri Mijing Tayeng,	Deputy Director	7638911130
03	Ms Christine Wanglat	Deputy Director	9436040606
04	Shri Tsering Tashi	Asstt. Director	9436258415
05	Shri Nob Tsering	Asstt. Director	9436040028
06	Smti Preetha Menon	DMO (Hq)	9436040931
07	Shri Beru Dolum	PO (DM)	8132887868
08	Email: arun01ddm@gmail.com		

STATE EMERGENCY OPERATION CENTRE

S/N	Name & Designation	Office	Mobile
01	State Emergency Operation Centre (SEOC) Itanagar	0360-2006159 0360-2005159 0360-2005190	9436074396 0897498127 8257891310

DISTRICT EMERGENCY OPERATION CENTRE

S/N	Name & Designation	Office	Mobile & Email ID
01	Deputy Commissioner, Yupia	0360-2284900 (DC Office, Yupia	9436041816 dc-ppare-arn@nic.in
02	SP, Yupia	0360-2284997	9716836255
03	Police Control Room	0360-2284940	9402893850
04	DDMO, Yupia		9463047333 ddmoyupia@gmail.com

1ST BN NDRF, GAUHATI, CONTROL ROOM

S/N	Name & Designation	Office	Mobile
01	1 st BN NDRF, Gauhati, Control Room	0361-2840284 0361-2843555	9435545951

12th BN NDRF, DOIMUKH, CONTROL ROOM

S/N	Name & Designation	Office	Mobile
01	12 th BN NDRF, Doimukh, Control Room	0360-2277106 0360-2277104 0360-2277109	9485235464 (Control Room) bn12.ndrf@gov.in

STATE DISASTER RESPONSER FORCE, CHIMPU

S/N	Name & Designation	Office	Mobile
01	Control Room Chimpu	- 0360- 2203596	8787738486/9436228927
			9774541275/8794208693

02	Nodal officer, SDRF Chimpu-		9436223301
03	Sub Inspector SDRF Chimpu		9485231948

DISTRICT ADMINISTRATION, YUPIA

S/N	Name & Designation	Office	Mobile
01	Shri Pigu Ligu,APCS, Deputy Commissioner	0360-2284900	9582391710
02	Shri Tabang Bodung, ADC HQ, Yupia		8413950662 9402008316
03	Shri S Lowang, ADC Sagalee	03809-241243	9436638859
04	Shri T Gambo, ADC, Balijan		9436054034
05	Shri Jummar Bam, SDO HQ		8729990189
06	Shri Likha Teji, ADC, Kimin		8794736426
07	Shri S Tayang, SDO, Doimukh		9436639569
08	Dr. Yaker Dawe, CO Yupia		8259932237 9402611518
09	Smti Bengia Yakar, EAC, Yupia		8974976304
10	Smti Geram Jonkey, CO, Yupia		9436835999
11	Shri Tana Bapu, EAC, Mengio		9402613324
12	Shri Radhe Tatung, CO, Toru		9436041679
13	Dr. Nikitha Pangam, CO, Doimukh		9402773262
14	Smti Marina Siram, CO, Gumto		9774781064/8119860228
15	Shri Rome Mele, CO, Taraso		9366846199/7630814756
16	Shri T Nicholas, CO, Sangdupota		9402698322
17	Smti J Ronya Kato, CO, Gumto		9402997645
18	Smti Khoda Rakhi, CO, Kakoi		7896726218

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S/N	Name & Designation	Office	Mobile
01	Shri SP, Yupia	0360-2284997	9436896472
02	Dr. Geri Tai, DySP, Yupia		9436052836/9402787413
03.	Shri K.Sikom,Dy. SP(SDPO Balijan)		8118940797
04.	Shri R B Shah, SI (T), RO (P), Yupia cum OC WT	0360-2284940	9402785735
05.	Shri B Tangjang, OC PS, Doimukh	0360-2277220	9774182099/8118940797
06.	Shri Kime Komo, OC PS , Kimin	0360-2255225	9436838925
07.	Shri T Mai, OC PS, Balijan	0360-2661229	9366136489
08.	Shri Inya Ete, OC PS Sagalee	0380-9241301	8258939768

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S/N	Name & Designation	Office	Mobile
01	Shri T C Kapa, DDTH, Yupia	0360-2284946	9436228854
02	Shri M Loyi, PD DRDA, Yupia	0360-2284903	9436040511
03	Er. G Tachung, DD (UD), Yupia		9436055031
04	Dr. Tao Tada, UPO, Yupia/Sagalee	0360-2284976	9402074411
05	Shri T Mize, DPO, Yupia	0360-2284907	9402423204/8974365394
06	Smti Yajum Lombi Yumlam, DTO, Yupia		8256934759
07	Dr. K Perme, DMO, Yupia	0360-2284998	9436043367
08	Shri T M Tara, DACO, Yupia	0360-2284943	8974946544
09	Shri Tem Kaya, DACO, Yupia		9402614435
10	Dr. Worar Taku, DRCHO, Yupia		9957460844
11	Shri T.T. Tara, DDSE, Yupia		9402277758/8258979087
12	Shri Tater Mize, DTO (Tourism), Yupia		9615909350/8974365394
13	Shri Kipa Taza, DFDO, Yupia	0360-2284925	9436255298
14	Ms Y Jerang, DIPRO, Yupia	0360-2284910	9436225275
15	Shri Hony Bayang, DFCSO, Yupia		7896829928 8876395055
16	Shri EM Riram, DSO (Stat), Yupia		9436068729
17	Dr. Dagge Riba, DVO, Yupia	0360-2351626	9774455302
18	Shri DT Aka, DDI, Yupia		9402463044
19	Smti A Lowangcha (ICDS), Yupia		9436256689
20	Shri Tad Issac, DIO, Yupia		9402714076
21	Shri Chukhu Kapa, DHO, Yupia	0360-2284918	9436042716
22	Shri Joram Tako, DDA, Yupia	0360-2284917	9436291743
23	Shri Tasso Sira, Banderdewa	0360-2266362	9436049741
25	Shri Nabam Nakap, DLRSO, Yupia		9402778221
26	Smti Toko Api, DLIO, Yupia		9436045690
27	Shri Nanbia Taya, BDO, Doimukh		9856093134 9436042059
28	Shri Kapa Rai, BDO, Sagalee		9436898252 8132859758
29	Shri Khoda Rakhi, BDO, Kimin		9436051697
30	Shri Rubu Tabiyo, BDO, Megio		9402613324
31	Shri Romo Mele, BDO, Balijan		9366846199/7630814756
32	Smti Yaker Dawe, BDO, Borum		8259932237 9402611518
	Er. Janu Taying, EE, Power, Yupia	0360-2284850	9402690337/8014909211
	Er. Dobin Tade, EE, Power, Sagalee		7085242512
33	Er. Tadar Ukap, EE, PHED, Yupia	0360-2351216	9436041971
	Er. Teli Dutta, EE, PHED, Sagalee		9436632023/8258018550
	Er. Tech Jobae, EE, RWD, Yupia		9436041021
34	Er. Tech Totu Tara, EE, RWD, Sagalee		9436041368
35	Er. Nabam Tado, EE, PWD, Doimukh	0360-2277222	9436040220/8413929341

		0360-2277658	
36	Er. Nabam Taker, EE, PWD, Sagalee	03809-261406	9436229780
37	Er. Tech Topu Tara, EE, WRD, Sagae	0360-2203706	9436049042
	Er. Ayung Nabam, EE, WRD, Yupia		9436042049
38	Er. Bini Pelen, EE, Highway, Doimukh		9436041097
39	Shri Tassar Talo, AMDO, Yupia		9436258785
40	Shri Tarak Dotung i/c DSO (Sports), Yupia		9436294236
41	Er. Taw Sorang, DD(APEDA)		9436638047
42	Shri T.M.Tara, DDMO, Yupia		9402733463





